



**North Davis Preparatory Academy**  
***ELECTRONIC BOARD MEETING MINUTES***  
**Thursday, October 10, 2013**

**Anchor Location:** K-4 Library, 1765 W. Hill Field Rd., Layton, UT 84041

**In Attendance:** Jennifer Bazzano, Rita Brock,  
Linda Larsen, Bevany Garfield, Debby Gomberg (Principal), Quinn Hanamaikai, Dawn Kawaguchi (AW) and Trent Brown (AW)

**Excused:** Deanna Billings

**VISION:**

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

**PURPOSE:**

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

**BOARD MEETING MINUTES**

**Dial-in Number: 1-800-371-8200**

**Participant Access Code: 329824**

**10:02 AM – CALL TO ORDER**

- ❖ Welcome – Jennifer Bazzano

**BUSINESS ITEMS (To be Voted Upon During Board Meeting)**

- ❖ Discuss and Vote on Cash Handling Policy – Jen asked if anyone had any questions on the policies or changes for Debby. There was discussion on the Donations & Fundraising Policy regarding anonymous donations over \$10,000. **Jennifer Bazzano made a motion to approve the Cash Handling Policy, Donations & Fundraising Policy, rescind the Financial Contribution Policy Ethics Policy and amend the former Purchasing/Disbursement Policy to include the new name Procurement/Purchasing/Disbursement Policy with the new updated language. The votes were as follows:**
  - Jennifer Bazzano – Aye**
  - Linda Larsen – Aye**
  - Rita Brock – Aye**
  - Bevany Garfield – Aye**
  - Quinn Hanamaikai – Aye****Motion passed unanimously.**
- ❖ Discuss and Vote on Donation & Fundraising Policy – See above for discussion & vote.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- ❖ *Discuss and Vote on Ethics Policy* – See above for discussion & vote.
- ❖ *Discuss and Vote to Rescind the Financial Contributions Policy* – See above for discussion & vote.
- ❖ *Discuss and Vote to amend the former Purchasing/Disbursement Policy to include the new name Procurement/Purchasing/Disbursement Policy* – See above for discussion & vote.
- ❖ *Discuss and Vote on the E-Rate Proclamation* – Debby recommended the motion that designates Trent as the school’s E-Rate signer. **Jennifer Bazzano made a motion that the Board officially proclaim that the administrative policies meet the requirements for the E-Rate program, that they be followed faithfully, and that Trent Brown, representative from Academica West, be designated as the official signer of the E-Rate documents.**

**Jennifer Bazzano – Aye**

**Linda Larsen – Aye**

**Bevany Garfield – Aye**

**Rita Brock – Aye**

**Quinn Hanamaikai - Aye**

**Motion passed unanimously.**

**10:08 PM – Jennifer Bazzano made a motion to ADJOURN. Linda Larsen seconded the motion. Motion passed unanimously.**