

North Davis Preparatory Academy  
**BOARD MEETING MINUTES**  
Wednesday, February 1, 2012

**Location:** K-4 Library, 1765 W. Hill Field Rd., Layton, UT 84041



**In Attendance:** Kristin Elinkowski, Ryan Arrington (AW), Dawn Kawaguchi (AW), Brad Taylor (AW), Avery Taylor (Student Council), Debby Gomberg (Principal), Kim Valeika, Sheldon Killpack (AW), Jennifer Bazzano, Linda Larsen, Trent Brown (AW 2:18p.m.) and Kathy Thornburg (2:35 p.m.)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

## **BOARD MEETING MINUTES**

### **2:05 PM - INTRODUCTORY ITEMS**

- ❖ Welcome and Introductions – Kristin Elinkowski
- ❖ Pledge of Allegiance – Kristin Elinkowski
- ❖ Vision – Kim Valeika

### **REPORTS**

- ❖ **Student Report** by Avery Winter
  - Jr. High recently had their Winter Cup assembly where they introduced their winter sport activities
  - Polar Plunge – we had over 100 people jump which was twice as much as last year
  - Spain meeting tonight – 25 students going to Spain
  - The student body recently had a snowman building competition
- ❖ **Principal Report** by Debby Gomberg
  - Update on Accreditation – Debby passed out the agenda for the Accreditation visit next week. She has scheduled a lunch meeting on Wednesday at 11:30 a.m. with the board and Academics West to talk with the Accreditation visiting team. Debby stated that they will be doing a report out of their visit on Thursday at 3:30 in the music room. Debby reviewed the Accreditation book that they had to create. It is one hundred and sixteen pages. The book has an introduction of the school, board, administration, teachers and staff. The rest of the book is written up into three parts which are the vision and end statements, school profile and the last part is the gap analysis as well as a plan for improvement. She will send an electronic copy of the final copy of this book to the board. Debby touched on areas in the book that she thought the board would most likely help with the visit. Debby invited the board to attend any of the meetings that are scheduled for the visit if they are able to attend.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

❖ **POET Report** by Kim Valeika

- Art Auction will be March 23<sup>rd</sup> @ 6:00 in the Davis Conference Center. They are transitioning to get away from the name “art auction”. The theme name will be “Celebration of Literature through Art”. Kim would like as many people from Academica to come. We would like to get some new families to attend. This is all that we have been working on for now.

❖ **Academica West**

- Annual Open Meetings Act Training/Review – Trent briefly reviewed the Open Meetings Act and why we have to an annual review each year. He mentioned that you can also watch the video at <http://www.risk.utah.gov/media/> on your own time at home as a review. There was discussion on quorums and chance meetings as well as emails.
- Review 2011-2012 Budget as of January 20, 2012 – Ryan briefly reviewed each section the budget as of January 20<sup>th</sup>. Currently we are about 45% of the way through the budget. Overall we are looking really well. Debby’s management and administrative team are doing a good job. Draw downs should be showing up next month. We did make some significant purchases for Spain. There was discussion on Spain expenses because we are making large purchases with mostly students’ money and not the school’s money.

**Kristin Elinkowski made a motion to approve the CONSENT ITEMS. Motion passed unanimously.**

- ❖ Accept 2011-2012 Budget as of January 20, 2012
- ❖ Approve December 7, 2011 Board Meeting Minutes
- ❖ Accept December 7, 2011 Closed Session Affidavit

**BUSINESS ITEMS (To Be Voted Upon During Board Meeting)**

- ❖ Vote on 2012-2013 School Calendar – Debby briefly reviewed the 2012-2013 school calendar. Starting date would be August 22<sup>nd</sup>. It is closely aligned to Davis School District while still meeting our educational objectives. We haven’t figured out Back to School Night yet. We are trying something new for Parent teacher conferences this year. Our professional development days are different from Davis. Our vacations are little longer but we start a week earlier than Davis and we get out one day before. **Kristin Elinkowski made a motion to approve the school calendar as presented. Motion passed unanimously.**
- ❖ Vote on Phone Service Provider Contract – **Kristin Elinkowski made a motion to table the Phone Service Provider Contract. Motion passed unanimously.**

**OTHER BUSINESS ITEMS (Items for Discussion Only)**

- ❖ Calendaring Items – Kristin Elinkowski
  - Brian Carpenter – February 9 @ DaVinci Academy
    - ✓ There was discussion on attending a one on one with Brian Carpenter. There are only a few times open. Kristin will RSVP for the board.
  - Next Board Meeting – March 28<sup>th</sup>
  - Set Summer Retreat Date – We will set this next board meeting

**There was PUBLIC COMMENT made by Sara Childs.**

**3:09 p.m. Kristin Elinkowski made a motion to ADJOURN. Motion passed unanimously.**  
(Duration 1:02:59)