

North Davis Preparatory Academy
WORK SESSION MINUTES
Location: 1765 W. Hill Field Rd.
February 6, 2008



Approved: March 5, 2008

In Attendance: Monte Poll, Mornie Sims, Shauna Reynolds, Trent Brown, Oscar Aguayo (late)
Others in Attendance: Debby Gomberg (Principal), Jed Stevenson (AW), Gavin Hutchinson (AW), Ken Jepperson (SGS), Parent Council Member (name?)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

WORK SESSION MINUTES

6:12 PM - Welcome and Introductions were given by Monte Poll.

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ Trent Brown has accepted a position with Academica West, and therefore, he has resigned from the Board of Directors for NDPA.
- ❖ The board reviewed the financial report. Gavin reported that to date, NDPA has a budget surplus of twice the amount anticipated at the beginning of the year. Debby reported there are no significant changes that need to be made to the budget at this time. NDPA applied for a loan, were approved for the loan, but the loan is not reflected on the current budget because it has not been received yet. It hasn't been received because the terms of repayment are still being determined by USOE.
- ❖ Ken Jepperson, Senior Auditor at Schmitt, Griffiths, Smith P.C., is one of NDPA's external auditors. There are two opinions in the report. 1) The school is in compliance with GAAP and 2) The school is in compliance with Government accounting standards as well. The school had no serious findings ("material weakness" and "significant findings"); however, there were some conditional findings. Gavin went through and discussed the findings in the report.
- ❖ The Electronic Meetings Policy allows the board to have meetings and board approvals online or via telephone, or other electronic means. The intention is to have all board business be conducted in a formal board meeting; however, for example, there may be times when a board member needs to participate electronically, etc.
- ❖ Debby discussed the Fee Schedule for Junior High. It is a pretty standard fee schedule for Davis County.

- ❖ Debby discussed the Revised Fee Policy. Now that NDPA is adding a Jr. High program, we are able to charge fees. State regulations require that each school adopt a Fee Policy to govern the collection of fees to ensure that students' and families' rights are protected. The NDPA Community Council recommends this policy which follows all state regulations, and it includes a provision for students to "work off" the fees when it is deemed appropriate.
- ❖ Debby provided a copy of a Revised Discipline Policy. Monte was comfortable with the policy Debby recommended.
- ❖ Debby Gomberg reviewed the School Trust Lands Proposal that was recommended by the Community Council. It's really just a repeat of last year – it will be used for the "Killer Units". The board is in favor of this, and Monte Poll applauds the idea of the "Killer Units". More of the learning requirements will be done in the classroom next year.
- ❖ The School Calendar for 2008 – 2009 will have trimesters for both the elementary and jr. high. Two trimesters will equal one credit unit, with the exception of Math and Language Arts which will require 3 trimesters. This will allow more time for electives and a Spanish program. The calendar is about the same as the current year calendar in respect to dates. The testing window will need to start much earlier to due the Computer Based Testing requirement by USOE.
- ❖ The junior high (Grades 7-9) will begin 15 minutes before the elementary school and end 15 minutes after elementary school.
- ❖ Bryan Bostick is the only new hire to date. He will be a full-time counselor. He will be very missed as a teacher! There will be additional new hires to be approved at the March meeting.
- ❖ Mornie would like to take over Trent's position beginning July 1, 2008, which will expire June 2009. To date, there are no other applications for the open board position. More recruiting will be done for the remaining board position.
- ❖ Monte has reviewed the phone system bids. One bid was state contract, and the second bid was below state contract. Debby is recommending the Integra bid, which is under the state contract rate. The monthly cost will be approximately the same or less than the current monthly rate is now, except it will be for two buildings. The board would like to authorize Debby and her staff to purchase the best plan for the school.

8:10 PM - ADJOURNED