

North Davis Preparatory Academy
BOARD MEETING MINUTES
Wednesday, March 30, 2011

Location: 1765 W. Hill Field Rd., Layton, UT 84041



In Attendance: Monte Poll, Kristin Elinkowski, Linda Larsen, Jennifer Bazzano, Ryan Arrington (AW), Dawn Kawaguchi (AW), Brandt Vavrieka (Student Council), Kathy Thornburg, Debby Gomberg (Principal), Brad Taylor (AW), Kim Lovell (Asst. Principal), and Trent Brown (AW 7:18 p.m.)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MINUTES

BOARD INTERVIEWS

The board interviewed Krystal Flamm, Justin Henricksen and Jennifer Bazzano. They asked the candidates questions that were put together by the board as well as answered questions that the each individual candidate asked the Board.

7:08 p.m. INTRODUCTORY ITEMS

- ❖ Welcome and Introductions —Monte Poll
- ❖ Pledge of Allegiance – Kathy Thornburg
- ❖ Vision – Jennifer Bazzano

REPORTS

- ❖ **Student Report by Brandt Vavrieka** – Brandt gave a brief summary of the 9th grade Spain trip. He reported that the trip was absolutely amazing. He talked about the high points of the trip and the fun things that they got to do and see. He mentioned that every shop had swords for sale. Brandt also reported on his school day and the classes that he attended. Mrs. Lovell added that the teachers did a great job by connecting with the students. Brandt stated that his favorite part was the swords in Toledo and that he appreciated that he had the opportunity to see how other people live. Mrs. Lovell talked about how emotional the students were on the first day as they were turned over to their host families. Debby explained that the chaperones did a fantastic job by keeping in constant contact with the parents. Brandt presented the board with a wall hanging of Don Quixote and his windmill as well as a plaque that has the University of Salamanca's insignia that is the Latin symbol for "victory" which means "Victor". Mrs. Lovell stated that everyone felt like the "Victor" sign had a place in our school.
- ❖ **Principal Report by Debby Gomberg**
 - Debby reported that they are still planning on doing an immersion lottery in May. Kindergarten will be done electronically in April.
- ❖ **POET Report by Jennifer Bazzano**
 - Art Auction is the big event coming up on May 6th. Tickets will be going on sale after Spring

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Break. Jennifer encouraged any board member who hasn't attended the Art Auction to come out and experience this event.

- Spring Fling is May 23rd. Jennifer would like some board members to attend to help present some awards. Debby would like to possibly award scholarships at the Spring Fling. Jennifer mentioned that this would help get more Jr. High families to attend.

❖ **Academica Report**

- Discuss the Budget as of March 15, 2011 – Brad reported that the budget looks good. There is a great surplus but Brad reminded the board that they have salaries to accrue at the end of the year but he feels like we will still be ahead. Brad has been working with Debby to reclassify as much as they can to restricted funds. He reminded the Board that these funds must be reimbursed by the state. That is why we show a deficit in those areas. Brad also discussed some of the priorities that Debby is looking at doing in the upcoming years such as scholarships and a computer rotation.

Monte Poll made a motion to accept the CONSENT ITEMS as stated. Motion passed unanimously.

- ❖ New Hires
- ❖ Accept 2010-2011 Budget as of March 15, 2011
- ❖ Approve the February 2, 2011 Board Meeting Minutes
- ❖ Ratify the March 3, 2011 Vote to Approve 2011-2012 School Calendar
- ❖ Approve the March 3, 2011 Electronic Board Meeting Minutes

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Discuss and Vote on Trust Lands Plan – Debby reported that the community council met on the Trust Lands Plan. She briefly reviewed the recommended Trust Land budget. They are looking at a rotation scheduled for their computers. Since the Elementary computer lab is limited to the use because of the library, the committee wrote for a mobile lab with Netbooks so that kids can have more access to computers. It was written for a (30) Netbooks, software, supplies, and tech support which took up most of the money. **Monte Poll made a motion to approve the Trust Lands Plan as stated. Motion passed unanimously.**

(*Please note that there was a typo on the Trust Lands cover sheet. The total amount of the Trust Lands Plan is \$33,135. This was the amount submitted to the state.)

- ❖ Discuss and Vote on Amended Uniform Policy – Debby briefly reviewed the changes that she is recommending. Debby reported that she has been meeting with the Community Council since January on this policy. There are three categories that are being amended. Most of the changes are for modesty. Debby included a section on the casual Friday dress standards and free dress day standards. She also included a paragraph that gives the Administration discretion for questions for the continuing style changes. Kim Lovell would like to have a styles show at the family BBQ to let parents know what is acceptable and what is not acceptable. There was discussion on some minor changes for clarity. They are as follows:

- **Tops** (6th bullet) – omit the word “young”
- **Bottoms** (1st bullet) – take off “and may be slightly shorter if the student is wearing leggings.”
- **Accessories** (4th bullet) – add after leggings “as accessories” and take off “or a neutral plain color” so that it just reads “Appropriate colors include white or navy.”

Monte Poll made a motion to approve the updates of the Uniform Policy as amended. Motion passed unanimously.

- ❖ Discuss and Vote on the Internet Safety Policy – Trent explained that to make sure that we qualify to receive eRate funds the school has to have three guidelines in place which is compliance with the Children's Internet Protection Act. First, we need to have certain filtration devices at the school to keep kids safe which we already have in place. Second, we have to have an Acceptable Use Policy which we have. It is given to all students to read, sign and return. What we didn't have is an Internet Safety Policy which basically says that we will filter things, keep kids safe and

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make sure that they are not looking at any inappropriate content. This is the last part we needed to fulfill. We were already doing these things but we had to have a policy to say that we are doing these things. **Monte Poll made a motion to approve the Internet Safety Policy. Motion passed unanimously.**

- ❖ Discuss and Vote on the Wasatch Sun drafting a proposal for the Blue Sky Project – Trent explained that he worked with Wasatch Sun last year on grants for solar panels for a few AW schools. He briefly explained how the solar panels work. It can save the school about \$3,000 in energy costs. The maintenance is minimal. It would be for the secondary building. There is no cost to the school. If we were awarded the grant, it would be installed around February/March next year. They usually kick it off with an assembly so that they can show the students what it looks like and how it works. They also provide a big screen TV where the students and teachers can monitor the energy use, savings and carbon emission reduction. After five years, the software that gives the information on the big screen will need to be updated and the school would have to absorb that cost. The grant is through Rocky Mountain Power (Blue Sky) and Wasatch Sun is the company that provides the solar panels. Trent did mention that you may have to hang a banner on the school that says you've gone solar for a few months. **Monte Poll made a motion to approve the Wasatch Sun drafting a proposal for solar energy. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Scholarships for Spain – Debby reported that Kim Lovell has been working on a scholarship application. Kim has developed a criteria for the students. The student would have to write an essay. They will also look at the students need, grades, parent contribution and effort made. Debby would like to know how much the board would like be involved in selecting the applicants. Kim suggested that they announce scholarship winners at a big event such as the Family Picnic or Back to School Night. Debby suggested that we continue this conversation electronically.
- ❖ Calendaring Items
 - Debby mentioned that we may have to do some electronic meetings since we have some restricted funds that we have to spend.
- ❖ Retreat – Monte threw out the question that do we want a retreat as well as these questions, what do we want to discuss, where should we do it, when can we do it? Monte said that he would like to have the new board members attend. There was a brief discussion on what the board wants to discuss for the retreat. Debby mentioned that there is a big accreditation visit next year. There is an enormous amount of work that goes into it. The school will get a clear sense of direction. We would gather data from the parents in different forums and from that you build a plan of school improvement. Debby suggested that from the retreat if we can decide some general direction that we want go, this will fit right into the accreditation process.

There were no PUBLIC COMMENT.

8:45 p.m. – Monte Poll made a motion to go into a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health. Motion passed unanimously.

9:04 p.m. Monte Poll made a motion to ADJOURN. (Duration 1: 36:34)