

North Davis Preparatory Academy
BOARD MEETING MINUTES
Wednesday, March 31, 2010
Location: 1591 W. Hill Field Rd.
Jr. High Library



In Attendance: Kristin Elinkowski, Linda Larsen, Terra Nuttall (6:11 p.m.), and Kathy Thornburg (6:21 p.m.)

Others in Attendance: Bryan Bostick (Counselor), Kurt Farnsworth (Associate Principal), Debby Gomberg (Principal), Trent Brown (AW), Dawn Kawaguchi (AW), Clay Stucki (Board Legal Counsel 6:08 p.m.), and Brad Taylor (AW 6:13 p.m.)

Excused: Monte Poll and Rita Alexander

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MINUTES

6:05 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions —Kristin Elinkowski
- ❖ Pledge of Allegiance – Kristin Elinkowski
- ❖ Vision – Linda Larsen

REPORTS

- ❖ Principal Report – Debby Gomberg
 - Comprehensive Guidance Review given by Bryan Bostick. The school scored a three on all twelve categories which is the highest that NDPA can get since the school is not fully accredited yet.
 - Debby gave a brief Spanish emersion option update. 50% of the day in English and 50% of the day in all Spanish. Chantal Esquivias will be attending a conference to learn how to administer the Dele test. Academica West is helping with an online sign up. Parents can sign up on a first come first served basis. The first cut off will be at 25 students per grade but no more than 50 students per grade.
- ❖ Board Report
 - Building Purchase Update – Clay Stucki gave a brief update on the building purchase. Overall everything is progressing as it should. **Issue #1** - Ballard Spar bond counsel has stated that the purchase agreement has to be renegotiated due to the management agreement involved. There was discussion on how to renegotiate so that they will still save money if they don't have any intentions at this moment to sever ties with the management company. Clay doesn't need a vote tonight he but would like to get a sense of how the Board would like to approach the seller so that he can prepare a proposal to bring back to the Board to vote on. Hopefully the seller would still consider the terms with without the management contract if you can amend and restate the current management agreement into a Ten Year Contract. That way you would avoid the RFP process. The other part of this is that you cannot tie the management fee into a per student rate. Clay suggests that 80% of the management company fee would have to be a fixed cost and not a per student rate. **Issue #2** – The underwriter thinks that maybe the Build America financing that is

available through the stimulus package may actually resolve any lower interest rate. They would like this on the table. It would require a provision on the charter that states that the State Charter Board can replace a board member if they want without cause. Monte thought that this provision was already in the by-laws. Clay is looking into this. The Board may have to rewrite the By-Laws and articles to accommodate the Build America provisions. Clay doesn't think that it has to be approved by the State.

6:55 p.m. – Clay was excused at this time

- ❖ POET Report by Terra Nuttall – Art Auction is coming up on April 23rd.
 - Fun Fiesta
- ❖ Academica Report
 - Budget – Brad gave a brief report on the budget. Everything appears to be in line. Custodial is over what is going to be and teacher aids will be a little bit under. Surplus is higher because the school has received the bulk of its Federal Stabilization Funds. Brad reported that the State Legislature Session is over and Charter Schools came out very well. We will be taking the hit that all the other schools are taking but we won a concession to where will be getting our local replacement funding increased by \$180 per student. This is currently considered to be a one-time thing but hopefully they see the difference and equalize it. He also reported that teacher's materials and supplies will be cut in half for next year.
 - Trent reported that AW has changing how our office is structured to provide better service to the school so things are changing so that we can provide the best service and increase our service level. We have continued improvements with Jay and the building maintenance. AW has implemented a Facility Management System Program that tracking of service requests and who is doing them. We have also made improvements in Lottery System to have better access and to be more user friendly.
 - Brad updated the board on the due diligence that needs to be done. You will all be receiving a form that needs to be filled out and sent back to Dawn at Academica West. There was discussion on Board background checks. There next scheduled visit April 21, at 1:00.

Kristin made a motion to approve the CONSENT ITEMS as listed below. Motion passed unanimously.

- ❖ New Hires
- ❖ Approve the February 3, 2010 Board Meeting Minutes
- ❖ Approve the February 16, 2010 Electronic Board Meeting Minutes
- ❖ Approve the March 2, 2010 Electronic Board Meeting Minutes
- ❖ Ratify the approval of using the services of Piper Jaffray as the NDPA's Underwriter in preparing and handling issuance of Bonds to help in purchasing our buildings
- ❖ Ratify the approval of Engagement Letter #2

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ Kristin made a motion to approve the New Fee Schedule. Motion passed unanimously.
- ❖ Kristin made a motion to approve the Trust Lands proposal. Motion passed unanimously.
- ❖ Kristin made a motion to approve the possibility of paying off loan if that strengthen our financial position. Motion passed unanimously.
- ❖ Kristin made a motion to table the future role of the incoming Board Members. Motion passed unanimously.
- ❖ Kristin made a motion to approve Linda Larsen and Jennifer Bazzano as new Board Members. Motion passed unanimously.

OTHER BUSINESS ITEMS (Items For Discussion Only)

- ❖ Discuss the Board Retreat for Summer 2010 – Kristin would like to table this until all board members can attend. Debby would like to use this opportunity discuss what the Board thinks the school needs to improve and to indentify the areas where we need to improve. Then Debby can plan in advance for next year. Also Debby asked if the Board would like to do School Surveys on anything.
- ❖ Next Board Meeting June 2nd
- ❖ Possible combine June Board Meeting and Retreat

No PUBLIC COMMENTS (Comments will be limited to 3 minutes each)

7:23 PM – Kristin made a motion to ADJOURN the meeting. Motion passed unanimously.