

**North Davis Preparatory Academy
Work Session Minutes
Wednesday, April 13, 2005**

Attendance:

Board Members: Rebecca Farraway, Mornie Sims, Trent Brown, Shauna Bradford, Mozelle Prestridge

Others: Sheldon Killpack, Jed Stevenson, Kim Lovell, Jan Whimpey

5:15 PM – Board Training – Academica West

6:30 PM – Call to Order – Rebecca

- 1 Jam gave presentation to board regarding intervention programs for students with special educational needs.
- 2 Paid time off for employee policy was reviewed. Consensus is not to make changes to policy.
- 3 Shauna proposed studying the issue of staff assistants vs. specialized teachers. A committee comprising of Shauna, Trent, Mozelle and an employee from Academica will serve on the committee. Shauna and Mozelle will meet at the onset to discuss specific positions. The committee will then look at implementation and financial ramifications to the school.
- 4 At 7:00 it was determined to continue workshop after board meeting.

8:15 PM – Meeting called back to order - Rebecca

- 1 Kim reported on the progress and process for choosing parent board. Shauna was assigned the task of creating a document outlining the process. This document is included as an attachment.
- 2 It was determined that the board will move to add a new board position during the May board meeting bringing the total number of board members to 5. The new board position will be a 2 year term in accordance with the Charter. It was determined to interview the three individuals who expressed interest in serving on the Board of Directors. Each individual will be given ten minutes.
- 3 Mozelle requested the need for a full-time Assistant Principal. No resolution was reached regarding a proposal from the board.
- 4 Proposed we adopt in next board meeting: Board terms begin the first board meeting in June. Remaining time of existing board members along with term of new board member will be adopted in next board meeting as well.

5 Meeting was adjourned at 9:55 PM

Attachment:

Proposal for filling positions on the Parent Organization Executive Committee from year to year:

Whereas the positions of Chairman and Co-Chair on the Parent Organization Executive Committee are currently elected positions,

And Whereas we wish to have equal opportunity for those desiring to serve on the POEC while allowing an effective and cohesive committee to be formed.

I therefore propose that the remaining positions on the POEC not currently voted upon be selected not elected.

That a survey be sent out near the end of each year to determine who is interested in a position on the POEC.

That those individuals interested in running for co-chair make it known on this same survey

That after the surveys have been collected a ballot for Co-Chair be sent out, giving the parents all an opportunity to vote on this position.

That all ballots be counted with 3 people present

That the current Parent Organization Executive Committee review the surveys received for the other available positions and determine together the best people to fill those vacancies.

That all positions for the upcoming year be announced to the school before the end of the year.

Suggested timeline this year:

Surveys out by April 15th

Due back by Friday April 29th (two weeks because of Spring break)

That a ballot for Co-Chair be sent out Wed. May 4th in the Wednesday folders (one per family)

And due back by Mon. May 9th (this is the day they unload the folders – in case some are returned in the folders)

Co-Chair announced Wed. May 11th

Complete Parent Organization Executive Committee announced May 11th if that information is available. Otherwise, announced May 18th through Wednesday folders