

North Davis Preparatory Academy
ANNUAL BOARD MEETING MINUTES
Wednesday, June 1, 2011

Location: 1765 W. Hill Field Rd., Layton, UT 84041



In Attendance: Monte Poll, Kathy Thornburg, Kristin Elinkowksi, Debby Gomberg (Principal), Linda Larsen, Jennifer Bazzano, Ryan Arrington (AW), Dawn Kawaguchi (AW) and Brad Taylor (AW 6:15 p.m.)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MINUTES

6:00 PM - INTRODUCTORY ITEMS

- ❖ Welcome and Introductions —Monte Poll
- ❖ Pledge of Allegiance – Kristin Elinkowski
- ❖ Vision – Jennifer Bazzano

REPORTS

- ❖ **Principal Report** – Debby will discuss her report in the accreditation portion of the meeting.
- ❖ **POET Report** – Jennifer Bazzano
 - Year in Review
 - ✓ We had another great year – great board
 - ✓ We are going to look at possibly changing the Art Auction
 - There was a discussion on ways to promote the Art Auction
 - ✓ Kim Valeika is the new POET president
- ❖ **Board Report**
 - Discuss the Budget as of May 15, 2011 – Linda briefly reviewed the budget as of May 15th. She proposed to amend the Spain trip budget to be increased \$64,000 to balance out the actual expense due to the students' contribution of the Spain trip as well as the computer expense that we just voted on last month. Ryan stated that will have a separate section for the Spanish trip next year on the budget so that we can track it better.

There was a brief discussion on the bond payment coming up and the building maintenance that will be done this summer.

Monte Poll made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

- ❖ New Hires – *Debby briefly reviewed the new hires*
- ❖ Approve March 30, 2011 Board Meeting Minutes
- ❖ Accept March 30, 2011 Closed Session Affidavit
- ❖ Ratify the Purchase of a New CTE Computer Lab in the Jr. High
- ❖ Approve May 25, 2011 Electronic Board Meeting Minutes

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Ratify all Board Members – **Monte Poll made a motion to ratify Jennifer Bazzano with a four year term and Kim Valeika as the new POET President with a one year term. The rest of the board**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

members will continue out their remaining terms. Motion passed unanimously.

- ❖ Ratify the Board Positions – There was a discussion on who should be in what positions. **Monte Poll made a motion to ratify the Board Positions as follows:**

Kristin Elinkowski – President

Linda Larsen – Vice President

Jennifer Bazzano – Financial Coordinator (Treasurer)

Kathy Thornburg – Secretary

Kim Valeika – POET President

Motion passed unanimously.

- ❖ Discuss and Vote on 2010-2011 Final Amended Budget – Ryan reviewed the final amended budget. He highlighted the three areas that will need to be amended which are computer equipment, transportation & field trips, and other surplus. There was a brief discussion on how we draw down state and federal money. **Monte Poll made a motion to approve the 2010-2011 final amended budget as stated. Motion passed unanimously.**
- ❖ Discuss and Vote on 2011-2012 Budget – Brad reviewed the 2011-2012 annual budget. He noted the new line item which we will have for one year is EduJobs. This money can only be used for salaries & bonuses. Debby briefly reviewed the Spanish scholarships that were awarded for next year. She also mentioned a few areas that will need to be adjusted and we usually make budget amendments twice a year. Brad stated that there are not a lot of changes from last year. A couple of highlights on salaries are a 1% increase for teachers and an additional \$25 increase of benefit stipend. There is also additional money for computer equipment. You will have a bond payment this year. There are no longer property taxes. **Monte Poll made a motion to approve the 2011-2012 Budget as stated. Motion passed unanimously.**
- ❖ Discuss and Vote on EduJobs Funding Assurances – Brad reviewed the EduJobs funding assurances. He noted the additional GEPA statement. It needs to be approved by the board and signed by Debby. Once we send it into the state, we can start to draw down the money. **Monte Poll made a motion to approve the EduJobs funding assurances. Motion passed unanimously.**
- ❖ Discuss and Vote on UAPCS Membership for 2011-2012 – Monte wanted to discuss the UAPCS membership to see if we felt like this was something that we wanted to continue. There was discussion on the value of the membership. Kristin would like to know what was accomplished this year. She felt like the communication wasn't very strong. Monte suggested that Kristin talk with Jed or even Chris to get information on what they are doing. Monte stated that we have previously voted to continue this membership so that we wouldn't have to vote on it every year. **Monte Poll made a motion to table the UAPCS membership for 2011-2012. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Discuss Accreditation Process – Debby stated that all secondary schools must go through the accreditation process in order to have high school credits transfer from school to school. The whole accreditation process has grown into a whole school improvement model. There are many steps that the school must do to go through this. It is a monumental process. Debby briefly explained the recommended process and timeline that she is working towards. She will be increasing the community council (school improvement team) from seven to twenty. They will be doing a lot of the leg work. Debby reviewed the Debby presented a quick look at student achievement data from 2005 to present as well as this year's grade level reading. Debby reviewed her strategic goals and the timeline of achievements for the school.
- ❖ Discuss Vision Statement Direction – Debby asked the board if they would like to keep the same vision and end statements and do you want to stay on the same course. After a brief discussion, the board agreed that they would like to keep the all items the same.
- ❖ Calendaring Items
 - Next Board Meeting – August 3rd
 - There was a discussion on a possible retreat
- ❖ Presentation – Kristin thanked Monte for the hard work and the years of service that he has put in for the school on behalf of the board.

There was no PUBLIC COMMENT.

8:23 p.m. Monte Poll made a motion to ADJOURN. Motion passed unanimously. (Duration 2:18:28)