

North Davis Preparatory Academy **ANNUAL BOARD MEETING MINUTES**

Wednesday, June 2, 2010

Location: 1765 W. Hill Field Rd.



In Attendance: Monte Poll, Jennifer Bazzano, Terra Nuttall, Linda Larsen, Debby Gomberg (Principal), Kaden Killpack (Student Rep), Trent Brown (AW), Kathy Thornburg, Rita Alexander, Brad Taylor (AW), Dawn Kawaguchi (AW) and Kristin Elinkowski

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MIUTES

6:05 PM - INTRODUCTORY ITEMS

- ❖ Welcome and Introductions —Monte Poll
- ❖ Pledge of Allegiance – Kaden Killpack
- ❖ Vision – Rita Alexander

REPORTS

- ❖ Student Report by *Kaden Killpack 9th grade rep*
 - Kaden reported that everyone is having a fun summer.
 - Monte went on record to thank Caitlyn Wallace for her presence on the board this year. Monte gave the responsibility of the Pledge of Allegiance and Vision reading to Kaden.
 - Kaden would like to work on getting better attendance for the student activities in the Jr. High.
**Kaden was excused at this time.
- ❖ Principal Report – Debby will be giving her report at the retreat.
- ❖ POET Report
 - Terra reported that Jennifer has a fabulous board lined up for next year. This year the board was amazing and seemed to run on auto pilot. Next year will even be better.
 - POET retreat is planned to be on July 16th where the budget will be set for the year.
 - Kristin thanked Terra for the great job she did this year.
- ❖ Board Report
 - Update on Purchase of Building – Monte gave a brief update on the purchase of the building. Debby stated that she has received the bond letter. Monte signed the final paperwork last Friday. We will have some pretty large fees coming up. Hopefully the majority of the fees can get rolled into the financing of the building. We received a Triple B Minus rating with was very good for a charter school. Rick Van Alfen is hoping for a lower rate than 6.28%. Monte has been very pleased with the work that Clay has done for the Board. State Charter Board has approved up to \$16 million. There was discussion on how the bonds are bought and sold. Debby stated that there are only three charter schools who have received ratings.

Debby explained that Kurt will be a second grade teacher and still be a part of the administrative team. Kim Lovell will be replacing the Assistant principal position. Debby discussed the selection process with her hiring committee of three. Debby briefly reviewed the other new hires and who will be leaving.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

Monte made a motion to approve the CONSENT ITEMS as stated. Motion passed unanimously.

- ❖ New Hires
- ❖ Approve the March 22, 2010 Board Meeting Minutes
- ❖ Approve the March 31, 2010 Board Meeting Minutes
- ❖ Approve the April 23, 2010 Electronic Board Meeting Minutes
- ❖ Approve the May 26, 2010 Electronic Board Meeting Minutes
- ❖ Ratify the Amended Real Estate Purchase Agreement for the Purchasing of Buildings
- ❖ Ratify the Amended Management Agreement to Conform to State/Federal Regulations Regarding Bond Issuance
- ❖ Ratify the Amendment to the Articles of Incorporation
- ❖ Ratify the Amendment to Section 4 of the NDPA By-laws
- ❖ Ratify the Resolution Approving the Bond Transaction

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

Brad reported that we ended up with almost \$102,000 that we didn't anticipate receiving. So there were areas that were amended because Debby made some adjustments. She spent some of the money so that we still end up with the surplus that we anticipated having which was \$100,000. Brad briefly reviewed the adjustments to the budget.

- ❖ *Monte made a motion to Amend and Approve Final 2009-2010 Budget. Motion passed unanimously.*

Brad reported that the budget was written for 975 students. It was written with the rent payment and property tax included so we will adjust it when the building purchase goes through. We will have to do an amendment to the budget once that happens. The rest of the budget was built very conservatively. An average of a 2% salary increase and \$25 benefit dollar raise was built into the budget. Debby will be cutting out the "extra projects" next year instead of cutting out professional development days. There was discussion on the enrollment and how that it affects the budget.

- ❖ *Monte made a motion to Approve 2010-2011 Budget. Motion passed unanimously.*

There was discussion on the positions and duties. There was discussion on the POET President workload with the being on the Board of Directors.

- Chair – Monte Poll
- Vice Chair – Kristin Elinkowski
- Treasurer / Finance – Linda Larsen
- Secretary – Kathy Thornburg
- POET President – Jennifer Bazzano

- ❖ *Monte made a motion to ratify the board positions as stated. Motion passed unanimously.*

Monte explained that the bond counsel asked if the school had a Conflict of Interest Policy in place. They looked but couldn't find a specific one. The bond counsel didn't require it but strongly recommended it. There was discussion on whether or not we do need this.

- ❖ *Monte made a motion to table the Conflict of Interest Policy until future notice. Motion passed unanimously.*

OTHER BUSINESS ITEMS (Items For Discussion Only)

- ❖ Calendaring Items
 - Next Board Meeting will be on August 4th

There was no PUBLIC COMMENT made.

Monte thanked Debby for all that she has done for the Board. She has worked very hard to save the school money and managed to give her employees raises. Monte also thanked both Rita and Terra for their dedication and service on the board.

7:33 P.M. – Monte made a motion to ADJOURN. Motion passed unanimously.