



North Davis Preparatory Academy **WORK SESSION MINUTES**

Location: 1765 W. Hill Field Rd.

June 4, 2008

Approved: August 6, 2008

In Attendance: Monte Poll, Mornie Sims, Shaunna Reynolds, Kristin Elinkowski

Excused: Oscar Aguayo

Others in Attendance: Sheldon Killpack (AW), Brad Taylor (AW), Emily Coon (AW), Trent Brown (7:30 pm), Nathan Riquino (Returning Teacher), Rita Alexander (POET President for SY 2008-2009)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

WORK SESSION MINUTES

INTRODUCTORY ITEMS

6:10 PM - Monte Poll gave the welcome and introductions.

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ Monte Poll led the discussion on board member positions. After much discussion, it was determined that Kristin Elinkowski would be the Vice President, specifically targeting Marketing and Public Relations. Oscar Aguayo would be the new Financial Coordinator.
- ❖ Monte Poll, Debby Gomberg, and Brad Taylor gave a summary of the 2007 – 2008 Final Budget. Debby Gomberg has done a fantastic job managing this year's budget and anticipating junior high expenses. Some items for the junior high were purchased in FY 2008 using Surplus funds to decrease the lease amount of the new building.
- ❖ Debby Gomberg reviewed the 2008 – 2009 Proposed Budget. This budget is based only on 950 students. Salaries are a little more than anticipated, but hiring qualified, experienced teachers are worth it! Karyn Baker saved the school thousands of dollars because of the connections she has with various vendors and price matching.
- ❖ Debby quickly identified the changes for the new 2008-2009 calendar. This version of the calendar includes changes in the ending dates for the trimesters as well as changes in the Parent-Teacher Conference dates. All other holidays, such as the winter break and spring break are the same as the first approved calendar.
- ❖ Summarizing a few of the new hires; Kurt Farnsworth will be the new Assistant Principal and begins on Monday. Nathan Riquino is returning to NDPA to be an Administrative Intern as well as a 4th grade teacher, 6 teachers are coming from Spain, one is also a returning NDPA teacher.

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- ❖ The Board already approved the curriculum for the Junior High grades at the time we submitted our application to the state for the expansion. We have made 2 changes to that curriculum. First, Debby would like to add Algebra II to our curriculum. Algebra II is the most advanced math class offered to 9th graders in junior high schools throughout the state. NDPA currently has ten 9th graders (out of 25) who are requesting this advanced course work. The second change is to change the 9th grade science class from Earth Systems to Biology. In another attempt to continue to add rigor to our curriculum, we feel that biology is a more advanced course making it more appropriate for our school. Bryan Bostick developed a course catalogue. The courses will align with high school AP classes as well.
- ❖ Debby would like to get two copy machines similar to the ones currently in use in Building 1. She proposes leasing the larger copy machine, but purchasing a smaller one for office use. The cost of the copy machine is \$5,198.
- ❖ Trent Brown from AW was able to get the kitchen equipment price lower than the given rate due to price matching and comparisons among companies.
- ❖ Debby is recommending the board accept the Superior Computers bid for computers. The bid has been decreased to \$113,824.70. The software will be an additional \$12,200 for Windows and MS Office. The total request for board approval is \$126,024.70. In line with state purchasing rules, three bids were obtained.

OTHER BUSINESS ITEMS (Items For Discussion Only)

- ❖ **Calendaring Items**
 - The board retreat has been scheduled for July 12th. Kristin Elinkowski will set the agenda and adjust it with feedback from the board members
 - The date to do the evaluation for Debby and AW will be discussed over e-mail. Trent Brown will participate in Debby's evaluation. Each evaluation should take approximately 2 hours.

8:00 PM – ADJOURNED