



North Davis Preparatory Academy Work Session Minutes

June 6, 2007

Location: NDPA Library: 1765 W. Hill Field Rd., Layton, UT

Approved August 8, 2007

In Attendance: Monte Poll, Oscar Aguayo, Mornie Sims, Kim Valeika

Excused: Trent Brown

Others in Attendance: Debby Gomberg (Principal), Sheldon Killpack (AW), Emily Coon (AW), Gavin Hutchinson (AW), Kelly Lindberg (Teacher), Kim Martin (NDPA Parent), Shaunna Reynolds (Parent Organization President for 2007-2008)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

MINUTES

6:05 PM - INTRODUCTORY ITEMS

- Welcome and Introductions by Monte Poll. Gavin Hutchinson is a new member of Academica West to assist in the Accounting Department.

BUSINESS ITEMS – Discussion Prior to a Vote

- Debby Gomberg filled in for Trent and gave a review of the final 2006-2007 budget amendments. NDPA received their Federal Implementation grant monies earlier than usual, (they had planned on adding it to next year's budget). As a result, the deadline for spending this money is September 1, 2007. So, it is recommended that the board make a budget adjustment to place \$30,000 of that money in this year's budget with \$20,000 going into textbooks and \$10,000 into furniture. The money from this year's budget that would have gone into the textbooks and furniture budgets will go into surplus to be used for the Jr. High next year.
- Debby Gomberg filled in for Trent and gave a review of the proposed 2007-2008 budget. Teacher salary increases are an estimate based on an anticipated legislative bonus as well as the Davis District salary schedule. Debby is confident that enough money has been budgeted to cover the highest possible increase anticipated. The budget also includes Instructional Technology funds of \$44,100. This is a grant given by the legislature to increase technology in classrooms. A committee was put together to write the plan of how to use the funds awarded to the school. This will be discussed further in the board meeting by the committee.
- Mornie led a discussion on why she recommends we repeal the *Board Meeting Minutes and Agendas Policy*. Although Mornie recommends repealing the policy, NDPA will continue to follow Robert's Rules of Order and will continue to abide by Utah's Open Meeting Law.
- NDPA received two resumes for Monte Poll's position; Monte Poll and a second applicant. The second applicant has since withdrawn her application. Her children were accepted into another

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- charter school.
- Monte pointed out he would like to see more applicants for board openings. He was concerned about the number of applicants.
 - The board reviewed the current positions of the board members. The board members would like to facilitate a more effective rotation schedule by having each board member serve a 4 year term. If a board member should resign prior to the end of his/her term, an interim board member will serve the remainder of the term in order to accommodate the rotation schedule. The current schedule, upon approval, would be as follows:
 - Mornie Sims' term would expire June 2008
 - Trent Brown's term would expire June 2009
 - Oscar Aguayo's term would expire June 2010
 - Monte Poll's term would expire June 2011
 - Kelly Lindberg, an NDPA teacher, participated on a broadly represented committee consisting of 9 parents, 4 staff members (two of whom are also parents), and 7 teachers, to revise the current Vision/Mission Statement of NDPA. The proposed Vision Statement would remain the same, but the vision is now quantified with these End Statements as follows:

End Statements for NDPA

1. *All students will be able to fluently communicate with a native Spanish speaker, read primary source material and produce written works in Spanish commensurate with the number of years of instruction. At the end of 10 years of instruction, students will:*
 - *have a strong communicative ability in Spanish in the interpersonal, presentational, and interpretive modes,*
 - *have a strong command of Spanish linguistic skills (including accuracy and fluency) that support communicative ability,*
 - *comprehend Spanish intended for native speakers in a variety of settings, types of discourse, topics, styles, registers, and broad regional variations,*
 - *produce Spanish comprehensible to native speakers in a variety of settings, types of discourse, topics, and registers*
 - *acquire information from authentic sources in Spanish,*
2. *All students will develop and embrace a respect for people and cultures that are different from theirs by exploring foreign language instruction and cultural exchanges.*
3. *All students will develop the ability to solve complex problems and to create new and authentic works that demonstrate competency in higher order thinking skills through an integrated curriculum in an environment that stimulates natural curiosity and challenges each individual student to produce his/her best work.*
4. *All students will develop cognitive strategies and effort-based beliefs about their intelligence by being pressed to raise questions, accept challenges, find solutions that are not immediately apparent, explain concepts, justify their reasoning, and seek information. These cognitive strategies and beliefs include: persisting; evaluating the effectiveness of one's learning; striving for accuracy; creating, imagining, innovating; taking responsible risks; producing work independently; and becoming self-directed learners.*
5. *Students will develop the ability to plan, to organize, to take responsibility for their actions, their learning, and their shared space in a disciplined and respectful environment that is characterized by physical and emotional safety where students*

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feel comfortable making mistakes, and where student behavior is addressed with an emphasis on education.

REPORTS

- Principal Report
 - Debby attended Board Training given by Brian Carpenter, CEO, National Charter Schools Institute and author of Charter School Board University.
- PTO Report
 - As of 19 May 2007, there was 12,941 total volunteer hours. A final list will be given to the board of hours as of the last day of school, and the board will write a letter of invitation will be given to those parents who did not meet the 30 hours requested volunteer time.
 - End of Year Activities include Field Day, Etiquette Dinner, Cinco de Mayo, Yearbooks, Field Trips, other activities that gave parents opportunity to volunteer.
- Board Report
 - Debby Gomberg gave a Bi-Monthly Financial Summary Report.

OTHER BUSINESS ITEMS – Discussion Only

- Debby spoke with the board on the leveling of students and various ways she working with parents and staff members to approaching the instruction of students on different levels. Parents would really like to see leveling of students. The strategy she would like to recommend at this time is somewhat different than her original approach of leveling students. She recommends keeping Language Arts in the homeroom class rather than switching classes based upon the current level of ability. The school will be staffed adequately with Staff Assistants during the morning instructional time.
- NDPA, as well as other districts, were required to create a Technology Plan for a grant the state Legislature is giving to encourage the schools to begin moving over to 100% online testing. Kelly Lindberg reviewed the requirements of the technology plan with the board. She gave her recommendation to the board, and it is included in next year's budget.
 - The committee decided to increase the number of computers in our school by taking the computers that are currently in the media center and placing one extra computer in each teacher's classroom. The new computers will go into the media center to serve as the computer lab, and new servers will be purchased to better support all the technology at the school. Other funds will go towards the purchase of document cameras and projectors for each grade level for the teachers to use in their classrooms.

ADJOURN 8:47 PM

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