

MINUTES

Call to order

INTRODUCTORY ITEMS

1. Welcome -- Rebecca Farraway

BUSINESS ITEMS

1. Election of new board member Shauna Bradford.
Rebecca motioned to approve Shauna as a new board member. Mornie seconded. Motion carried unanimously.

REPORTS

1. Management Company – Jed Stevenson.
Building is on schedule. Board members who have not signed bank account documents are to contact Collen (546-8822) at Barnes Bank. We have written a grant request for start-up funds in excess of 150,000 in hopes that, due to our larger size, they will grant more than the typical amount.
2. Parent Organization – Shauna Bradford
Shauna presented a Parent Contract for NDPA and a Welcome Letter which were reviewed. Kindergarten will start Aug. 25th. Julie Carlson will oversee kinder assessments prior to first day of school. Assessment training is scheduled for Aug. 5th @ 6pm
3. Faculty Report – Mozelle Prestridge
We have 17 teachers, 8 of which are spanish speaking. Each grade is covered with at least one spanish speaker. All of our teachers meet federal and state statutes for “highly qualified.” Mozelle introduced Jan Whimpy, the new vice principal for NDPA. She will work in this capacity, as well as team-teach with 5th grade.

BUSINESS ITEMS

1. Kinder assignments
AM/PM kinder assignments will be made available on Website by Aug. 4th. Any dissatisfaction with these assignments can be worked with on a swap basis.
2. NDPA phone
Land line for NDPA: 547-1809, fax#547-1649.
3. School Pictures
Jed will verify availability of photographer for picture day and get this information to Shauna for the letter.
4. Screenings
We will attempt to perform both vision and hearing screenings on the same day.
5. Building Dedication
To be held Sept. 15th @ 6:30pm. Jana Truman is coordinating this.
6. Public Meetings
Aug. 11th @ 7pm is the last question and answer meeting.
7. Parent-Teacher Conferences
Sept. 14-16 are first parent teacher conferences in conjunction with a book fair.
8. School Lunch
We will use Davis Nutritional Services. Jed will find out how much the daily lunch charge is and pass this info on to Shauna to include in the Welcome Letter. Rebecca will look into wording of Davis County schools regarding parents who neglect to pay for their child’s lunch. We will include this information in the parent handbook.

9. Vision
Rebecca and Mornie presented a proposed vision. Mozelle would like to use this as a basis for a mission statement which she and Jan will write.
10. Back to School Night
To be held August 24th. Last names beginning with A-L will come from 5-6:30pm, and M-Z from 6:30-8pm. There will be a short meeting for all parents at the beginning of each session.
11. After School Program
Shauna motioned to approve the contract with Children's Discovery. Mornie seconded. Motion carried.
12. Parent Handbook
Jan and Mozelle are working on Parent Handbook. They will have copies available for distribution on Aug. 11th & Aug. 24th.
12. Library
Rebecca has taken on responsibility of putting together the library. She will be purchasing Resource Mate, an electronic method for tracking books, right away (Jed outlined process to get it purchased).

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ACTION ITEMS:

1. Shauna will ask Melissa Bippes, a parent volunteer, to design a plan for drop off/pick up procedures.
2. Jed will verify availability of photographer for picture day and get this information to Shauna for the letter.
3. Board members who have not signed bank account documents are to contact Collen (546-8822) at Barnes Bank.
4. Mornie will pass information on to Mac Sims for website update/postings
5. Jed will find out how much the daily lunch charge is and pass this info on to Shauna to include in the Welcome Letter
6. Rebecca will look into wording of Davis County schools regarding parents who neglect to pay for their child's lunch.
7. Jan and Mozelle will have copies of the Parent Handbook available for distribution by August 11th & August 24th.
8. Rebecca will oversee the startup of the Library.
9. Rebecca will provide Shauna with Julie Carlson's contact information.