

North Davis Preparatory Academy
BOARD MEETING MINUTES
Wednesday, August 3, 2011

Location: Jr. High Library, 1591 W. Hill Field Rd., Layton, UT 84041



In Attendance: Kristin Elinkowski, Kathy Thornburg, Debby Gomberg (Principal), Brad Taylor (AW), Trent Brown (AW), Dawn Kawaguchi (AW), Crista Sanchez (AW), Linda Larsen and Kim Valeika (6:22 p.m.)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MINUTES

6:14 p.m. INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Kristin Elinkowski
- ❖ Pledge of Allegiance – Kristin Elinkowski
- ❖ Vision – Kathy Thornburg

Kristin pushed back the reports until Kim gets here.

Kristin Elinkowski made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

- ❖ New Hires – Debby briefly reviewed the new hires. We are hiring some hourly employees that will need to be ratified next meeting.
- ❖ Approve June 1, 2011 Board Meeting Minutes

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Vote on Zions Signature Card Names – Brad stated that with the board president change and Diane retiring, we needed to change the signature cards. There was a brief discussion on whether Lori needs the same signing authorizations as Diane had. **Kathy Thornburg made a motion to give Lori Cherone the ability to sign checks and have a debit card. Linda Larsen seconded the motion. Motion passed unanimously. Kristin Elinkowski made a motion to add herself as a signer and remove Monte Poll. Motion passed unanimously.**
- ❖ Vote on 2011-2012 Updated Student Fee Schedule – Debby stated that the last time the student fees were updated the art fee was taken off. We just put it back on. **Kristin Elinkowski made a motion to approve the 2011-2012 Updated Student Fee Schedule. Motion passed unanimously.**

6:22 p.m. Kim Valeika has joined us.

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- ❖ Vote on 2011-2012 UAPCS Membership – Kristin reported that she spoke with Chris Bleak. She feels like the communication has gotten better. Kristin thinks we should be a part of the organization. We are more powerful as a group when we’re combined with other charter schools. There was a brief discussion on the payment plan. **Kristin Elinkowski made a motion to approve the renewal of the 2011-2012 UAPCS Membership. Motion passed unanimously.**

Kristin wanted to go back to the “REPORTS” section of the meeting now that Kim is here.

REPORTS

- ❖ **Principal Report** by *Debby Gomberg*
 - Debby reviewed the current enrollment numbers
 - ✓ Over 600 students in the waiting list pool
- ❖ **POET Report** by *Kim Valeika*
 - We are ready to go! We have 13 members in the POET executive team
 - We are going to emphasize to parents to get involved
 - ✓ “I pledge to make a difference” banner for parents to sign
 - Family Fun Run 5K in September to kick off the year which may possibly take the place of the Spring Fling in May
- ❖ **Academica West**
 - Summer Projects Update – Trent Brown
 - ✓ Special Ed area in the Elementary (tree house)
 - ✓ Library project is almost done
 - ★ Rock on the wall and flashing is underway
 - ✓ Repainted and patched in both buildings
- ❖ **Board Report**
 - Review Charter – Kristin said that she and Linda went to the State Charter Conference and attended a seminar by Brian Carpenter. He stated that we should be reviewing our charter yearly so that’s why she wanted to take a few minutes to go over the effectiveness goals in our charter.
 - ✓ Effectiveness Goals (Student Performance)
 - ★ The board is responsible for making these goals
 - ★ Volunteer hours are not where we want to be but we are not sure that every parent is reporting their hours
 - ★ There is clearly more elementary parents that volunteer than in the jr. high
 - ★ We would like to get more meaningful hours
 - ★ We want to make sure we thank the parents ever chance we get who do volunteer

Kristin attended the last UAPCS meeting. She shared the information from the meeting. Tim Bagely (Vice Chair of the Charter School Board) stated that they are getting a performance framework in place that is going to be presented to a committee of the school board on August 11th. It will be minimum standards for charter schools. If you don’t meet the minimum standards at the end of the school year, you will be on probation the next year. If you still don’t perform the minimum then your school will be closed. There was a discussion on what those minimum standards will be.

BUSINESS ITEMS (Continued)

- ❖ Vote on Board Goals – Debby very briefly reviewed the 2010-11 AYP scores. We made it! They did not raise the benchmark. Debby reviewed the UPASS scores. She did a comparison with Davis School District. We do very well in Jr. High language arts. Our Jr. High math scores are not as strong. In the past, we have let our student choose what math they wanted instead of

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making them take pre-algebra. We are making adjustments to fix this. Elementary math scores are very good because our Spanish teachers really know how to teach math. Our direct writing scores are very comparable with the nearby schools. Debby reviewed her 2011-12 school year goals. They are as follows:

- NDPA will place in 1st place or higher at the Spanish language fair in Provo
- The average score on the Direct Writing Assessment will be 23
- 90% of the students (and 90% of all sub groups) will pass the language arts End of Level test
- 80% of the students will pass the math End of Level test
- 90% of all students will master the non-negotiables and the other 10% will master 75% of the non-negotiables at every grade level
- 70% of all students in grades K-2 will score at benchmark on DIBELS and no students will score “at risk”

Debby stated that she is putting things in place to make it a smooth transition for any change of leadership (administration and board of directors). Kristin thanked Debby for putting this information together because she wanted the board to make the goals instead of the community council. Kristin would like to see one Spanish goal. Debby will work with the Spanish teachers to come up with this. In the meantime, we would like to vote on these goals and then amend the goals by adding the Spanish goal at the next meeting or electronically. **Kristin Elinkowski made a motion to approve the 2011-12 Board Goals. Motion passed unanimously.**

- ❖ Vote on Core Values – There was not much time for this discussion so Debby briefly reviewed the recommended core values that the community council came up with. The board feels like the values are more of a school philosophy. There was a brief discussion on the wording on a couple of the values. The board would like to send it back to the community council with our recommended changes. **Kristin Elinkowski made a motion to table the core values. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ **Calendaring Items**

- Debby mentioned that we need to approve the UCA before the next board meeting. We will need to have an Electronic Board Meeting for it.
- Next Board Meeting – October 5th

There was no PUBLIC COMMENT.

7:41 PM – Kristin Elinkowski made a motion to ADJOURN. Motion passed unanimously.

(Duration 1:27:47)