

North Davis Preparatory Academy

BOARD MEETING MINUTES

Wednesday, August 4, 2010

Location: Jr. High Library, 1591 W. Hill Field Rd., Layton, UT 84041



North Davis
Preparatory Academy

In Attendance: Monte Poll, Linda Larsen, Kristin Elinkowski, Jennifer Bazzano, and Kathy Thornburg

Others in Attendance: Debby Gomberg (Principal), Kaden Killpack (Student Rep), Jan Whimpey (Guest), Trent Brown (AW), Brad Taylor (AW), and Dawn Kawaguchi (AW)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

BOARD MEETING MINUTES

6:07 PM - INTRODUCTORY ITEMS

- ❖ Welcome and Introductions —Monte Poll
- ❖ Pledge of Allegiance – Jennifer Bazzano
- ❖ Vision – Kaden Killpack

REPORTS

- ❖ **Student Report** – Kaden reported that the students will be getting ready to work on the opening assembly. There was a float at the 4th of July parade in Kaysville. Monte asked Kaden to bring any feedback or recommendations to the board from the students.
- ❖ **Principal Report** – Debby happily reported that the school made the AYP this last year. There were changes made in the grouping of students and even with those changes we still did well. Debby reported that her trip to Spain reinforced all of the ideas that the board discussed at the retreat in June. Debby thanked the board for making this school a wonderful place to work and a great place for kids.
- ❖ **POET Report** – Jennifer reported that the retreat was last month and they have made decisions and came up with some great ideas. They're focus is going to be on the Jr. High this year.
- ❖ **Board Report**
 - Update on Purchase of Building – Monte reported that they purchase went through the end of June. The school received a very good rating (Triple B Minus) which is unheard of in the charter school arena. Because of that rating, we received an interest rate of 6.37% which was better than our original projections.
- ❖ **Academica Report**
 - Recap of 2009-10 Budget – Brad briefly recapped the end of the year the fiscal year. Not many changes were made from the last meeting. Surplus was more than projected because of Debby.
 - Discuss How the Sale of the Building is Impacting the Financials – Brad reported that there isn't much on the budget because the salaries for June and July are accrued from last years' budget. Brad briefly explained that he had a report ready but he received the estimated property tax in the mail today so he reported that it changed everything. We need to apply to be exempt now that the board owns the building. Brad reported the good news is that we can throw the property tax amount out. Hopefully the state will give us a full exemption. However, we may have to pay a portion of the year. Brad briefly reported how the purchase of the building is effecting the financials in a positive way.
 - Budget Report FY 2010-11 – Debby reported that she has only lost one student by June 30th so that is going to be good for the budget since we set the budget at 968 students and we currently have 1025 students attending. We are approved up to 1108 students. Class sizes average about 28.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

Monte made a motion to approve the CONSENT ITEMS as they stand. Motion passed unanimously.

- ❖ New Hires – *Debby gave a brief report on the new hires.*
- ❖ Approve the June 2, 2010 Board Meeting Minutes
- ❖ Approve the June 2, 2010 Board Retreat Minutes
- ❖ Approve the June 2, 2010 Closed Session Affidavit
- ❖ Approve the July 14, 2010 Electronic Board Meeting Minutes
- ❖ Ratify the Purchase of Computers for the Elementary in the amount of \$24,432

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

Monte briefly gave a background on the reason why we wanted to adopt a Conflict of Interest Policy. Monte spoke with Gabe Clark at AW. Monte made a decision to have a policy which allows individuals to be able to work through the process if there is conflict.

- ❖ *Monte made a motion to approve the Conflict of Interest Policy. Motion passed unanimously.*

Brad stated that there was an interest in taking payments with a credit card. It would be web based terminal. There is a one-time set up fee and the purchasing of equipment. We will need to purchase a swiper for each building. Since there is also a monthly fee, you can just pay the fee on the months that you need it. The bank charges an industry fee for each transaction.

- ❖ *Monte made a motion to approve Zions Bank Merchant Account. Motion passed unanimously.*

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Discuss Future Budget Goals & Planning – Monte explained that in the past, all the surplus money has been just put into a rainy day fund. There is an opportunity to spend money on students, teachers, building maintenance, possible scholarships for kids who qualify (Spain trips). There was discussion on a minimum amount the board would you like to see in the rainy day fund and where do you want to spend the extra surplus money. There was an open discussion on a scholarship program.
- ❖ No Calendarizing Items

There was no PUBLIC COMMENT made.

7:03 p.m. Monte made a motion to ADJOURN the meeting. Motion passed unanimously.