

## MINUTES

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7:00 P.M. - Call to order

### 7:05 - INTRODUCTORY ITEMS

1. Welcome and Introduction--Rebecca Faraway
2. Pledge of Allegiance—Sydney Allen

### 7:10 - CONSENT ITEMS

1. October 6, 2004 Board Meeting and Workshop minutes
2. Financial Report—Jed Stevenson
3. Staff Conflict Resolution Policy

**Sheldon moved to approve the first 2 items and delay approving the Staff Conflict Resolution Policy to the next Board Meeting. Shauna seconded. Motion carried unanimously.**

### 7:15 - REPORTS

1. Parent Organization (5 min) Shauna Bradford  
Noelle Taylor is the new Class Captain Team Leader. Erin Holmes is working on afterschool art and chess programs. Shauna will add a Secretary/Treasurer to POEC. Marv Baker is the new committee chair of the Grant Committee.
2. Staff and Educational Improvement (5 min) Mozelle Prestridge  
Volunteer training was held Monday evening from 4-6pm. By tomorrow afternoon all teachers will have received individual instruction/feedback from Susan Mulkey.
3. Management (5 min) Jed Stevenson  
Academica West is hosting a dinner for staff and Board. The final number from Federal Facilities Grant is \$202, 089. These funds will be available the last day of December. Sheldon will work with Jed and make recommendations to the Board. IRS reinstated the educator expense deduction of \$250 annually. This is for expenditures in excess of the \$125 NDPA gave teachers for supplies. Items purchased with school funds are school property.

### 7:30 - BUSINESS ITEMS

1. Snack Machine Proposal—Oscar and Jesica Aguayo  
Aguayos will provide Mozelle with machine dimensions and amp information. Jed will research legalities of earning a profit from vending machines. **Sheldon motioned to table it for now. Shauna seconded. Motion carried unanimously.**
2. Maturation Program Curriculum and Delivery Approval—Mozelle Prestridge  
**Sheldon motioned to approve the curriculum with a caveat that if Shauna doesn't approve it she will let Mozelle know in writing within 1 week. Shauna seconded. Motion carried unanimously.**
3. Concrete Pad at the North End of the Playground—Mozelle Prestridge  
Jed and Mozelle will handle this issue
4. Bylaws—Jed Stevenson  
**Shauna motioned to accept the Bylaws as written, with the exception of sections 4.8 & 5.4 (see following amendments). Mornie seconded. Motion carried unanimously.**  
**Section 4.8 will read: "Board meetings will be held and notice given in**

**accordance with state law.”**  
**Section 5.4 will read: “Any officer may be removed by a majority vote of the Board.”**

7:45 - OTHER BUSINESS

1. Mozelle would like the December Board Meeting to be followed by a dinner with spouses. Mozelle will arrange it.

7:55 - PUBLIC COMMENT

8:00 - ADJOURN

**Sheldon motioned to adjourn. Shauna seconded. Motion carried unanimously.**

ACTION ITEMS

1. Shauna will read the Staff Conflict Resolution Policy prior to next month's Board Meeting.
2. Mozelle will coordinate with Jed on Christmas Bonuses
3. Jed and Mozelle will research the Q-Sat Grant and present recommendations to the Board.
4. Sheldon and Jed will research benefit options for NDPA employees and make recommendations to the Board.
5. Aguayos will provide Mozelle with snack machine dimensions and AMP information.
6. Jed will research legalities of earning a profit from vending machines.
7. Shauna will review the Maturation Program Curriculum and report any concerns to Mozelle in writing within 1 week of today's date.
8. Academica will revise Sections 4.8 and Sections 5.4 (see above for exact wording) of the Bylaws and distributed revised copies to the Board.
9. Mozelle will inform teachers of IRS deduction and that supplies purchased with funds from NDPA remain NDPA property.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Emily Coon at 801-444-WEST, giving at least three working days notice.