



North Davis Preparatory Academy
WORK SESSION MINUTES
Location: 1765 W. Hill Field Rd.
December 5, 2007

Approved: February 6, 2008

In Attendance: Shaunna Reynolds, Mornie Sims, Oscar Aguayo, Monte Poll, Trent Brown
Others in Attendance: Debby Gomberg (Principal), Emily Coon (AW), Brad Taylor (AW), Sheldon Killpack (AW)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

WORK SESSION MINUTES

6:12 PM – Welcome and Call to Order by Monte Poll.

Debby Gomberg gave some instruction on how to use the binder for board meetings.

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ CUSAP stands for Consolidated Utah Student Achievement Plan. It consolidates the federal funding NDPA receives. The school has to make a plan on how it intends to use the federal funds it will use for the school year. Debby gives recommendations to the Community Council, and the Council and Debby work together closely to make the best financial decisions for the school.
 - The largest budget category to plan for is the Title 1 budget to help students who are struggling in reading and/or math. NDPA's allocation for this school year is \$23,865. NDPA's Community Council determined that part of the money should go to help pay for reading interventionists, but that part of the money should also go for an after-school math program.
 - The other rather large budget category is for Title II A – Educator Quality. This \$13,343 goes to pay for 6 days of teacher in-service, the 5 days before school starts and one of the 3 Teacher Workshop days throughout the school year.
- ❖ Discuss Financial Summary and Budget Adjustments
 - Debby and Trent are recommending some increases in several budget categories in order to get ready for expenses for the Jr. High and for some personnel needs.

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- In order to begin making purchases for the Jr. High / Expansion, NDPA needs to move monies from the surplus in to the following categories:
 - Library / Books: \$125,000
 - Administration: \$25,000
 - Technology: \$140,000
 - Furniture / Equip: \$125,000
- It is anticipated that there will be additional expenses for the junior high such as temporary employees for data entry, etc.
- In order to provide adequate medical coverage for all employees, Debby and Trent recommend moving \$12,000 into the category of employee benefits. This would come out of the surplus. The budget report also shows updated adjustments in various categories based on increased allocations from the state.
- Tomorrow night, the Layton City Council is voting on whether they can sell the property to North Davis Prep Academy. Dirt is already being leveled at the new site.
- Parents were notified in an e-mail announcing the anticipation of the land. At this time, the Junior High Committee has determined to have 3 separate groups: K-4 in the main building, 5 - 6 at the new building (in one wing), and the 7 - 9 (in a separate wing) at the new building.
- The students will enroll in six classes. Then, they will run on a trimester schedule. Students will have an entire year of math and language arts. TLC will only be 2 trimesters. The third trimester, the students will have a choice of an elective. Students will be required to take Spanish. The Jr. High will need to start a little earlier and end just a little later in order to accommodate passing times between classes. Parents will still be able to drop off and pick up their elementary and jr. high students at the same time.
- A transition plan will be created for students leaving NDPA and transferring to a Davis District junior high as well as Davis District junior high students who may transfer to NDPA for junior high.
- The Junior High Committee includes several sub-committees including textbooks, library, faculty recruiting, lottery & registration, policy & procedures, building prep, communication & PR, etc.
- More updates will be given in the February board meeting.

OTHER BUSINESS ITEMS (Items For Discussion Only)

- ❖ Final Report on Killer Units
 - Debby has been very impressed with the success of the Killer Units. It has definitely had a positive impact on student learning. The teachers have made great progress in becoming better teachers as well.

7:35 PM – Adjourned to Closed Session

Motion to close the work session by Trent Brown, second by Oscar Aguayo. Motion Passed Unanimously.

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