

North Davis Preparatory Academy

Board Meeting Minutes

Wednesday, February 21, 2018

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Monte Poll, Dale Pfister, Maggie Arave

Excused: Rita Brock

Others in Attendance: Dawn Kawaguchi, Ryan Robinson, Keiley Bradshaw, Trent Brown, Cole Arnold



VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:03 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Dale
- ❖ Board Constitution – Jenn

There was no PUBLIC COMMENT.

REPORTS

- ❖ **Student** – Lauren Cornell
 - Boys & Girls Basketball teams are both in first place so we are hosting playoffs. We are hoping for a girl's trophy this year.
 - Spain is coming up pretty fast which everyone is excited for
 - February 9th was our Valentine's Dance

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

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- Lauren reported on SBO ideas for a change with the Free Dress Code. Would like to have a trial free dress day to see how it goes and to get an idea of what students are wearing. Ryan added that he has been talking with Katie about having the student government setting the parameters which puts it back on the students.
 - Lauren was excused at this time (6:09 p.m.)
- ❖ **Administration**
- *State of the School* – Ryan Robinson stated that the school is better (healing). He discussed the Spain trip coming up and everyone is gearing up. Ryan stated that they will be traveling to different places this year. It will be interesting to see if the chaperones will want to go back to Salamanca.
- ❖ **Academica West**
- *Finance Review* – Cole Arnold informed the board that there is an IRS filing that is required this time of year because the school is a 501(c)(3) nonprofit entity. This doesn't require board action but does require Jenn's signature. If board members would like a copy, please let Cole know. Cole reviewed the 2017-2018 budget through January 31st. We are pretty much where we are supposed to be except for our federal funds since we have to spend the funds first and then submit for reimbursement. There was a brief discussion on the property services line item.

Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

- ❖ Ratify New Hires – *Ryan reviewed the new hires.*
 - Jordi Tomas – Spanish TA 5-9th Grade
 - McLean Paul – TA Specialist 5/6th Grade
 - Guadalupe Adams – Special Education Assistant K-4th
 - Eva Salazar – Special Education Assistant 5-9th
 - Jessica Gypp – Cafeteria Secretary
- ❖ Approve December 6, 2017 Board Meeting Minutes

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ *Discuss and Vote on 2018-2019 School LAND Trust Plan* – Ryan Robinson reviewed the School LAND Trust plan for next year. It is very similar to last year with some of the funds going to salaries and benefits and the rest of the funds being used for purchasing computer equipment. Ryan also reviewed the goal of increasing student proficiency on SAGE scores in LA, math and science by a minimum of 1%. **Jennifer Bazzano made a motion to approve 2018-2019 School LAND Trust Plan. Motion passed unanimously.**
- ❖ *Discuss and Vote on SpEd Technology purchase not to exceed \$30,000* – Ryan Robinson stated that the school is on a five plan with the state to spend the surplus of SpEd technology. They are currently on year two of the plan. This purchase will be for preplacement of student, teacher and classroom technology. There was a discussion on the applications that are used in SpEd. **Jennifer Bazzano made a motion to approve the SpEd Technology purchase not to exceed \$30,000. Motion passed unanimously.**

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- ❖ Discuss and Vote on Technology purchase not to exceed \$40,000 – Ryan Robinson stated that this is spending the current year’s SLT monies. This will be replacing (101) iPads. **Jennifer Bazzano made a motion to approve the Technology purchase not to exceed \$40,000. Motion passed unanimously.**
- ❖ Discuss and Vote on 2018-2019 School Calendar – Ryan Robinson reviewed the school calendar. He stated that Dawn and Lorie have been working on the calendar and found that if the teachers stayed 30 minutes more for PTC’s (a total of 2 hours) that the school could have one more comp day. The teachers and community council have signed off on the calendar before this change. Dawn explained the difference between teacher comp days and legislative days. There was a discussion on why we start a week before DSD. **Jennifer Bazzano made a motion to approve 2018-2019 School Calendar. Motion passed unanimously.**
- ❖ Discuss and Vote on 2018-2019 School Fee Schedule – Ryan Robinson reviewed the school fee schedule for next year. Some of the changes include the Science Olympiad fee; combined cheer and dance fee (spirit squad); and removed CTE fee (replaced by Entrepreneurship fee). Ryan also mentioned that the individual grade fees were all equaled out to \$65. All fees on this schedule are subject to fee waivers. Our fees are much lower than most of the surrounding Jr. high’s. There was a discussion on credit recovery. **Jennifer Bazzano made a motion to approve 2018-2019 School Fee Schedule. Motion passed unanimously.**
- ❖ Discuss and Vote on Human Sexuality Curriculum and Maturation – Ryan Robinson reviewed the maturation and the jr. high human sexuality curriculum that were both reviewed by community council. He also stated that neither of these are required to be taught at the school but the community council always request that the school do it. Ryan also mentioned that the 8th grade human sexuality curriculum may be discontinued due to fact that they are having a hard time fitting in all of the PE credits. The maturation is currently being taught by parent volunteers who are nurses. These have both been approved by the community council. **Jennifer Bazzano made a motion to approve Human Sexuality Curriculum and Maturation. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Calendaring Items – Jennifer Bazzano
 - Next Board Meeting – March 28th (Maggie excused)
 - National Charter School Conference – June 17-20 Austin, TX

6:46 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.
(Duration 43:33)

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