

# North Davis Preparatory Academy Board Meeting Minutes Wednesday, March 28, 2018

**Location:** Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

**In Attendance:** Jennifer Bazzano, Dale Pfister, Rita Brock

**Excused:** Maggie Arave, Monte Poll

**Others in Attendance:** Ryan Robinson, Dawn Kawaguchi, Trent Brown, Cole Arnold



## VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

## BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

## MINUTES

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### 6:17 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Rita
- ❖ Board Constitution – Dale

**There was no PUBLIC COMMENT.**

### REPORTS

- ❖ **Administration**
  - *State of the School* – Ryan Robinson stated that this was the 10<sup>th</sup> Spain trip and was a good experience.
- ❖ **Academica West**

**NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Finance Review – Cole Arnold reviewed the budget as of February 28<sup>th</sup>. The financial outlook for the school is positive. The administration is making sound decisions on expenditures. He mentioned that the PTIF is receiving approximately \$2,700 a month which is where the board professional development is being funded. There was a discussion on the local replacement funding. There are some areas of the budget that need to be reclassified before the end of the year. There was a discussion on the carry over on restricted funds.

**Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.**

- ❖ Approve February 21, 2018 Board Meeting Minutes

### **BUSINESS ITEMS (To Be Voted Upon During Board Meeting)**

- ❖ Discuss & Vote on Dress Code Policy and Rescind the Uniform Policy – Ryan Robinson stated that today we are just approving the Dress Code Policy and rescinding the Uniform Policy. There was a discussion on how the Dollar Dress Day is currently going since they've let the students **Jennifer Bazzano made a motion approve the Dress Code Policy and rescind the Uniform Policy. Motion passed unanimously.**
- ❖ Discuss & Vote on Technology purchase not to exceed \$50,000 – Ryan Robinson reviewed the technology purchase. This purchase of technology completes the current years SLT plan by using the remaining funds. Ryan stated that this is following our 4-year replacement plan. He also mentioned that next year is a bigger year for technology replacement. A question arose regarding whether or not the cost for imaging was included on these bids. Since it was unclear, Jenn wanted to increase the “not to exceed” amount to \$55,000. **Jennifer Bazzano made a motion approve the technology purchase not to exceed \$55,000. Motion passed unanimously.**
- ❖ Discuss & Vote on Jr. High Plaza Project not to exceed \$30,000 – Ryan Robinson reviewed the jr. high plaza project. The board discussed additional work to be included in the project, the desired outcome and the positive effect it would have on the students. **Jennifer Bazzano made a motion approve the Jr. High plaza project not to exceed \$30,000. Motion passed unanimously.**
- ❖ Discuss & Vote on Jr. High Carpet purchase not to exceed \$150,000 – Ryan Robinson presented the bids and long-term maintenance plan provided by Academica West. The board discussed the about the condition of the jr. high carpet and the need for replacement. Because Ryan may want carpet tiles, an additional \$50,000 was added to cover the cost. **Jennifer Bazzano made a motion approve the Jr. High carpet purchase not to exceed \$200,000. Motion passed unanimously.**

### **OTHER BUSINESS ITEMS (Items for Discussion Only)**

- ❖ Calendaring Items – Jennifer Bazzano
  - Next Board Meeting – June 6<sup>th</sup>
  - National Charter School Conference – June 17-20 Austin, TX
  - UAPCS Conference June 13-14

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- Art Auction April 20<sup>th</sup>

**6:54 PM – Jennifer Bazzano made a motion to enter into a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) in the NDPA Elementary Library. The votes were as follows:**

**Jennifer Bazzano – Aye**

**Dale Pfister – Aye**

**Rita Brock – Aye**

**Motion passed unanimously.**

**7:08 PM – Jennifer Bazzano made a motion to exit the CLOSED SESSION and ADJOURN. Motion passed unanimously.**

**March Action Items:**

1. Add the ETS extended contract extension for approval in June – **Dawn**

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