



North Davis Preparatory Academy

BOARD MEETING MINUTES

Wednesday, October 1, 2014

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Rita Brock, Shay East, Monte Poll, Maggie Arave

Others in Attendance: Dawn Kawaguchi (AW), Brad Taylor (AW), Debby Gomberg (Principal), Ryan Robinson (Asst. Principal), Daniel Barrera (SBO), Ryan Arrington (AW), Trent Brown (AW)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

BOARD MEETING MINUTES

6:04 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Rita Brock
- ❖ Board Constitution – Monte Poll

There was no PUBLIC COMMENT.

REPORTS

- ❖ **Student Report** – Daniel Barrera
 - He would like to work on promoting school camaraderie and broadening school culture to include the entire student body.
 - Pride Week overview
 - Halloween Dance on October 31st
- ❖ **Academica West Report**
 - Review 2013-2014 Final Budget – Ryan stated that there was a conference call today with the bond holders and this budget helps the school look very good.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

Ryan reviewed the 2013-2014 final budget. The surplus was very healthy. Debby added that some of the surplus was for capital improvements that weren't billed until after July 1st so it will be carried over to this year's budget. The audit is almost complete. There was a brief discussion on the carry over for the gifted and talented budget. Ryan briefly reviewed the 2014-2015 budget as of September 15th. The October 1 count was done today and the unofficial number is 1,032. This budget was built on 1,000 students. The rest of the budget will be discussed with the Utah Consolidated Application Plan.

- Update on PTIF Account – Ryan briefly updated the board on the operating account and PTIF (savings) account. There is plenty of money in the operating account so Ryan will be moving some of the money to the PTIF account. Cash on hand is currently 83 days. There was a discussion on the school bond and bond rating. There was discussion on getting the credit enhancement program through the state.

❖ **Administration Report**

- Preliminary Report on October 1 Count – 1,032
- Update on Lunch Program – Ryan updated the board on the school lunch program. The food is very good. Loretta has really gone above and beyond with the lunch program. She would like to invite community leaders/dignitaries in the area to come and experience the school's lunch so that she can change the perception of school lunch. 80% of the students who qualify free lunch are eating. 84% of the students who qualify for reduced lunch are eating. 41% of the students who pay regular price for lunch are eating. Approximately 10,000 lunches were served last month.
- Update on Drop Off/Pick Up – Ryan updated the board on the drop off and pick up. It is going very well. Drop off is smoother than pick up. Mr. Paul does a fantastic job getting the cars through the parking lot in a timely matter. Trent gave a quick update on the car accident and the damage

❖ **POET Report** – Shay East (5 minutes)

- New POET desk in the elementary – YEA!
- Upcoming Events:
 - ✓ Carnival @ Jr. High
 - ✓ Parent Teacher Conferences

Jennifer Bazzano made a motion to approve the CONSENT ITEMS as listed. Motion passed unanimously.

❖ **Ratify New Hires** – *Debby briefly reviewed the new hires*

- Tamara Alfonso – new cafeteria worker
- Kearney (Bill) Greenwald – new cafeteria worker
- Amy Wilde – long term sub for the elementary library
- Tera Robinson – part-time Occupational Therapist
- Jennifer Evans – staff assistant in resource class

❖ **Approve August 6, 2014 Board Meeting Minutes**

❖ **Approve September 15, 2014 Electronic Board Meeting Minutes**

- Ratify the purchase of math books not to exceed \$18,000

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Discuss and Vote on New Zions Bank Account (Spain) – There have been some problems with the school debit card when the students are in Spain due to daily limits and the fact that the school is using the same account for other school purchases. Debby is recommending that the school have a separate account for just the Spain money. Most of the money in the Spain account is student contributions. **Jennifer Bazzano made a motion to approve a new Zions Bank account specifically for Spain trip. Motion passed unanimously.**
- ❖ Discuss and Vote on Spain expenditures not to exceed \$88,000 – Debby stated that technically there are only a couple of expenses that would require board approval but she would like to bring the entire trip amount to the board for approval. It is separated into the following:

Airfare	45,000
Lodging	6,000
Tuition	20,000
Food	4,000
Excursions	4,000
Insurance	2,500
Supplies (Jackets, bags, books, e fund)	6,500
<hr/>	
TOTAL	88,000

Jennifer Bazzano made a motion to approve the expenditures not to exceed \$88,000 for the Spain trip and each line item not to exceed the listed amount. Motion passed unanimously.

- ❖ Discuss and Vote on Amended FERPA Policy – Debby stated that the state has made changes in the law regarding privacy rights of students. The law now has an exception to this law if you think a student might be suicidal. Debby added that there are actually four separate laws that provide access rights and privacy rights which will be addressed in the admin policy. Debby is recommending the board approve the umbrella policy and the administration and community council will set the Administration Policy (which is the procedures). **Jennifer Bazzano made a motion to approve the amended FERPA Policy. Motion passed unanimously.**
- ❖ Discuss and Vote on Utah Consolidated Application Plan – Debby reviewed the UCA budget in the following areas: Title I, Title II, Accelerated Students, At-Risk Students, Early Childhood K-3 Reading, CEIS, and IDEA Preschool. Most of these funds go to salaries for teachers. Debby stated that the school receives Special Ed money from the state and federal but this plan only requires to report the federal funds only. **Jennifer Bazzano made a motion to approve the NDPA Utah Consolidated Application Plan and budget. Motion passed unanimously.**
- ❖ Discuss and Vote on Amended 2014-2015 Budget as of September 15, 2014 – Ryan updated the board on this information during the reports. Debby stated that there will be

a big amendment next month. **Jennifer Bazzano made a motion to approve the amended 2014-2015 budget as of September 15, 2014. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ **Calendar Items – Jennifer Bazzano (5 minutes)**
 - Next Board Meeting – December 3rd
 - ✓ Holiday Social

7:06 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.
(Duration 1:01:54)

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.