



North Davis Preparatory Academy

BOARD MEETING MINUTES

Wednesday, December 3, 2014

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Rita Brock, Monte Poll, Shay East, Maggie Arave Jennifer Bazzano

Others in Attendance: Debby Gomberg (Principal), Dawn Kawaguchi (AW), Trent Brown (AW), Kim Dohrer (AW), Ryan Robinson (VP), Ryan Arrington (AW), Daniel Berrera (SBO)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:03 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Maggie
- ❖ Board Constitution – Shay

There was no PUBLIC COMMENT.

REPORTS

- ❖ **Student** – Daniel Berrera
 - The basketball games this year have its highest attendance in the history of the school.
 - Students are getting more involved in the activities, clubs and events. Everyone seems to be getting along and bonding.
 - Upcoming Lip Dub for each grade. Each building will have a different song. Debby added that this is the project for the Honors Spanish class.
 - School wide fire drill was very successful

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ *Discuss and Vote on Amended 2014-2015 Budget as of November 15, 2014* – Ryan A. reviewed the budget as of November 30th. Because of the final October 1 count was higher than estimated the projected surplus is now \$230,561. There are small changes in the staffing. There was a brief discussion on the professional services charge which is based on the student count. There was a discussion on the Spain budget including the \$20,000 that the board allocates to the students for Spain, how the board can account for the students' future trip banked money, and surplus from that allocated money from year to year. There was a brief discussion on the PTF saving account. **Jennifer Bazzano made a motion to approve the amended 2014-2015 budget as of November 30th with the change on the Spain section of the budget (the advance from board) from \$18,750 to \$20,000 even. Motion passed unanimously.**
Ryan A. was excused at 6:22 p.m.
- ❖ *Discuss and Vote on Pest Management Policy* – Debby deferred to Ryan R. for this policy. Ryan R. stated that the law is now requiring the school to adopt an integrated pest management approach. He reviewed the Pest Management Policy. Ryan R. has been working with Trent on this policy and accompanying procedures. Trent has been in touch with All-Pest Control to work on the administrative policy. There was a discussion on how the board will know if this policy and the procedures are being followed. **Jennifer Bazzano made a motion to approve the Pest Management Policy. Motion passed unanimously.**

Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

- ❖ Approve October 1, 2014 Board Meeting Minutes

REPORTS (cont.)

- ❖ **Administration**
 - *Update on Assessment and the Direction of the School* – Debby passed out the preliminary SAGE test scores from last spring. She gave an overview of the SAGE test compared to previous state testing. Debby reviewed the test scores by grade in language arts, math and science in comparison with the state and the previous year. Debby informed the board that the state will be posting a letter grade for each school. There was a discussion on the direction that the administration wants to take the school to become that exceptional school. Debby reviewed the next steps of the school. There may be some board decisions that will need to be made over the next few years to accomplish this.
- ❖ **POET** – Shay East
 - Upcoming Events:
 - ✓ Art Auction on March 13th
 - ✓ Fiesta Grande Week in January
 - ★ Polar Plunge Kicks it off
 - ★ ESA awards assembly
 - Past Events:
 - ✓ Barnes & Nobel Day – This was the biggest turn out for our school.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- ✓ Carnival was the highest attended this year. We actually made some money.

❖ **Board of Directors**

- Update on Bond Consulting/Reporting – Jen updated the board on a bond reporting issue. The state has recommended that the board hire a new bond consultant to do the reporting. There was a discussion on whether or not that the board has a contract with the current bond consultant. The board would like AW to look into this. This may affect the school's standing to receive the state's credit enhancement program in the future. The board would like to hire a new bond consultant very soon.

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Calendaring Items – Jennifer Bazzano
 - Next Board Meeting – February 4th
- ❖ Holiday Wishes – Jennifer Bazzano

7:25 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.
(Duration 1:21:49)

December Action Items:

1. Find out if the board has on contract with the bond consultant (Dave Minor?) – **Brad**
2. Review the what reports are required for bonding and who's in charge and when they're due – **Brad**