



North Davis Preparatory Academy

BOARD MEETING MINUTES

Wednesday, February 5, 2014

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Debby Gomberg (Principal), Linda Larsen, Rita Brock, Dawn Kawaguchi (AW), Ryan Arrington (AW), Deanna Billing, Bevany Garfield and Quinn Hanamaikai (6:08 p.m.)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

BOARD MEETING MINUTES

6:02 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jen Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Bevany
- ❖ Board Constitution – Linda

REPORTS

- ❖ **Student Report** – Camille wasn't able to attend at the last minute so Debby briefly updated the board on the Polar Plunge. They allowed "chickens" this year. Debby reported that it was so fun this year. It was very well attended by students and parents.
- ❖ **Principal Report** – Debby just wanted to inform the board that the school is updating the school website. Next school year Friday notes will be in a blog format. We want to go live on this coming Friday but it may be Monday. There are still some fixes that need to be made. It looks the similar to the current one but it is a lot cleaner. The lottery is underway. We have had two really nice open houses. Jefferson Academy is going to close their Jr. High so we have had a lot of their students enrolling in our Jr. High. There was a discussion on the school's debt ratio. Debby also reported on the recruiting that she has been doing at other charter schools.
- ❖ **POET Report** – Bevany Garfield
 - It's been a quiet couple of months – there's not really a lot going on
 - Upcoming Events:
 - ✓ Preparing for Art Auction in May

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- ✓ Science Fair
 - ✓ Love of Art Day
- Debby informed the board that the POET Board hosted a “holiday” lunch in January for the teachers and staff members. She stated that it was amazing and very thoughtful. Debby thanked Bevany.
- ❖ **Academica West**
 - Review 2013-2014 Annual Budget as of December 31, 2013 – Deanna stated that she and Ryan went over the budget and there haven’t been any changes. Everything looks very good. Ryan briefly reported on the budget as of December 31st. He explained that there are a few areas that show a deficit. He reminded the board that they are restricted monies that need to be requested from the state. He reported that all restricted money has been requested up to January. Jen asked Ryan about the student payments for Spain. Ryan reported that the whole month of January hasn’t been recorded so he will go back and update it and send it out to the board. There was a brief discussion on the insurance coverage for Spain.

Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

- ❖ Approve December 3, 2013 Board Meeting Minutes
- ❖ Approve December 3, 2013 Closed Board Affidavit

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Discuss and Vote on 2014-2015 School Calendar – Debby stated that this calendar is very similar to the current school calendar. She stated that the big change for this year is the parent teacher conferences. This change is thanks to Bevany Garfield. There are more days for conferences. Debby briefly reviewed the rest of the calendar and compliance info. **Jennifer Bazzano made a motion to approve the calendar for the 2014-2015 school year. Motion passed unanimously.**
- ❖ Discuss and Vote on 2014-2015 School Fees – Debby briefly reviewed the proposed school fees for next year. She has also showed a comparison to DSD. She briefly explained the EXPLORE test that has been given to the ninth graders. The state pays for one class to take this test. The counselor would like to now give this test to the 8th graders. This charge will be a one year charge. **Jennifer Bazzano made a motion to approve the 2014-2015 fee schedule. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ **Calendaring Items – Jennifer Bazzano**
 - Reschedule March 11th Electronic Board Meeting – March 7th @ 8:30 a.m.
 - ✓ Debby would like to add a technology purchase onto the Trustlands Plan so that she can get it ordered before the summer rush.
 - ✓ Ryan added that we will need to add the authorization for Ryan Robinson to get a debit card.
 - Next Board Meeting – March 26, 2014 @ 6:00 p.m.
 - 2014 UAPCS Conference @ Davis Conference Center (June 9-10)
 - ✓ Early Bird registration starts March 1st
 - 2014 National Charter School Conference in Las Vegas (June 29-July 3)

There was no PUBLIC COMMENT.

7:01 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.

(Duration 59:46)

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