



North Davis Preparatory Academy
BOARD MEETING MINUTES
Wednesday, March 11, 2015

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Monte Poll, Rita Brock, Shay East, Maggie Arave, Jennifer Bazzano

Others in Attendance: Dawn Kawaguchi, Kim Dohrer, Brad Taylor, Debby Gomberg

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:11 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Rita
- ❖ Board Constitution – Monte

There was no PUBLIC COMMENT.

REPORTS

❖ **Academica West**

- Review 2014-2015 Budget as of February 28, 2015 – Brad reported on the budget as of February 28th. He stated that the school is 66% through the year. The school has received approximately 68% of the total revenue. He reminded the board that salaries are still paid through the summer. Debby added that there will be an amendment next meeting there are some of the Trustlands expenditures were reclassified. Brad also reminded the board that with the food service budget the federal reimbursements run a couple of months behind plus there will be a liquor tax reimbursement coming at the end of the fiscal year.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

❖ **Board of Directors**

- Board Vacancies – Jenn stated that the member’s term that expires this June is her own. Jenn would like to be considered for renewal in June. This can be discussed in a future board meeting.
- Discuss the Direction of the School – Jenn told the board that she would like to discuss the director of the school. She turned the time over to Debby. Debby explained to the board how she has been leading the school and path that she has been following. She stated that there are currently cultural differences with the faculty. She feels that having all of the Spanish speaking teachers not only come from the same country but also to have been taught education in Spanish are key elements to the success of the school. There was a discussion on the focus of the Spanish language. Monte would like to see NDPA be the top Spanish speaking school in the state.
- Discuss the Interview Process – Debby went through the five level of leadership in what she listens for in an interview. Jenn briefly reviewed the process of the principal interviews. There was a discussion on the direction of the interview questions. Jenn will create a three to five general questions for all applicants but Kim stated that you can always ask follow up questions to their answers or you may have follow up questions to the candidates resume. Jenn stated that the interviews will be held at Academica West. Dawn will send out an updated invite with the address. Jenn would like to gear the questions around the direction of the school which is Spanish and the vision of the school. The hiring committee will be meeting on Monday to decide on the candidates that will be interviewed by the board.

❖ **POET** – Shay East

- Art Auction is on Friday. We have amazing projects as always. Please join us if you can!
- New POET board being voted on right now for next year

Jennifer Bazzano made a motion to approve the CONSENT ITEMS as listed. Motion passed unanimously.

- ❖ Ratify New Hires – Debby briefly reviewed the new hires.
 - Jose Rivera – Café
 - Maren Eborn – Speech Pathologist
 - Nicole Roskelley – Café
- ❖ Approve February 4, 2015 Board Meeting Minutes
- ❖ Approve February 4, 2015 Closed Board Meeting Affidavit

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Discuss & Vote on 2015-2016 School LAND Trust Plan – Debby stated that this plan is very similar to last year’s plan. Teachers write grants and turn them into a committee. Debby stated that most every teacher’s requests are granted but there may be a modification here or there. This is the third year that we have used this approach.
Jennifer Bazzano made a motion to approve the 2015-2016 School LAND Trust Plan. Motion passed unanimously.

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- ❖ Discuss & Vote on the Purchase of (2) Elementary Mobile Labs in the amount of \$48,070 – Debby stated that she is following her computer replacement plan which is a four year cycle. This year she is requesting to replace two mobile labs in the elementary school. This is for the replacement of the netbooks but only one cart. Debby explained that the total may be lower since once ETS does the initial imaging Cami can do the rest of the imaging on the other computers. Debby stated that the bid in the packet is not the correct one. Dawn reviewed the amended bid which had price changes. **Jennifer Bazzano made a motion to approve the purchase of (2) Elementary Mobile Labs in the amount of \$48,070. Motion passed unanimously.**
- ❖ Discuss & Vote on the Purchase of TLC MacBook Lab not to exceed \$39,500 – Debby stated that this is for the CTE lab and they are macs. There are two bids because there is a bid for the lab and a bid for the teacher’s computer. The total may lower since Cami will probably be doing the imaging on these computers as well. **Jennifer Bazzano made a motion to approve the purchase of TLC MacBook Lab not to exceed \$39,500. Motion passed unanimously.**
- ❖ Discuss & Vote on Jr. High Parking Lot (Slurry Seal/Striping) purchase not to exceed \$15,000 – Since the next board meeting will be dedicated to the principal interviews, Debby went on the fast track to include the summer spending on this agenda. She stated that this is the year for the slurry coat on the jr. high parking lot. It will also include some restriping and our unique arrows. **Jennifer Bazzano made a motion to approve the Slurry Seal for the Jr. High Parking Lot not to exceed \$15,000. Motion passed unanimously.**
- ❖ Discuss & Vote on Painting of Awnings for both building purchase not to exceed \$20,000 – Debby reviewed the painting of the awnings for both buildings. This is only an estimate and not a bid. They usually don’t know what needs to be done until they get into it. Some of the awnings may just need to be cleaned and not painted. The anticipated estimate is about \$16,000 but Debby is recommending not to exceed \$20,000. **Jennifer Bazzano made a motion to approve the Painting of Awnings for both building purchase not to exceed \$20,000. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ Calendaring Items – Jennifer Bazzano
 - Next Board Meeting – March 25th at AW
 - UAPCS Conference – June 15-16 *Utah County Convention Ctr*
 - ✓ Early Bird rate until May 15th – Dawn briefly reviewed this conference.

The CLOSED SESSION was not needed at this time.

7:42 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.