



North Davis Preparatory Academy

BOARD MEETING MINUTES

Wednesday, March 26, 2014

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Deanna Billings, Camille Bagnani (SBO), Debby Gomberg (Principal), Gabe Clark (AW), Trent Brown (AW), Dawn Kawaguchi (AW), Ryan Arrington (AW), Linda Larsen, Shay East (POEC Co-chair), Jennifer Bazzano and Quinn Hanamaikai (via phone)

Excused: Bevany Garfield and Rita Brock

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

BOARD MEETING MINUTES

6:08 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Jen
- ❖ Board Constitution – Linda

REPORTS

- ❖ **Student Report** – Camille reported on her trip to Spain. She shared her amazing experiences. Camille said that NDPA prepared her for this trip. She talked about the cultural differences. This trip made her realize the luxuries that she has in America. It was fun to meet and talk to the native students. Debby added that the cheerleaders took their uniforms and taught the students cheers which Ryan posted on YouTube. Camille stated that there were relationships formed with students whom she had never really gotten the chance to know until this trip.
- ❖ **Principal Report** – Debby Gomberg
 - Retired Flag Ceremony – Debby briefly reported on the retiring of the school's flag. She stated that we have had flag ceremonies before but this year was very special. Kenny Connors did an amazing job. All cub and boy scouts plus the girl

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scouts were able to wear their uniforms and participate. It was an amazing experience to see the students and the Spaniards participate. Debby said, "It gave me chills!"

- *Enrollment update* – Debby gave a lottery update to the board. As of March 1st, we had four times the number of students for the Jr. high than last year. There were an equal amount of students in all of the grades 7-9. Debby stated that they did a better job recruiting this year. She also informed the board that the WPU went up 2.5%.

❖ **Academica Report**

- *Review 2013-2014 School Budget as of February 28, 2014* – Deanna reported that she has reviewed the budget and has no concerns. Ryan wanted to inform the board on some new line items on the Spain budget. He added student's collected money by year collected plus the year they are going to Spain. There was a brief discussion on collecting federal money through reimbursements.

❖ **POET Report** – Shay East

- Science Fair went very well. Debby said that it was the best breakfast we've ever had! There were many compliments from teachers.
- Coming Up: Art Auction in May. Everything is set to go.

Jen Bazzano made a motion to approve the CONSENT ITEMS as listed. Motion passed unanimously.

❖ Ratify New Hires

- Purificacion Perez-Martin – TA

❖ Approve February 5, 2014 Board Meeting Minutes

❖ Approve March 7, 2014 Electronic Board Meeting Minutes

❖ Ratify School LAND Trust Plan for 2014-2015

❖ Ratify ETS purchase of computer in the amount of \$48,197

❖ Accept 2013-2014 School Budget as of February 28, 2014

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ *Discuss and Vote on Electronic Resources Policy* – Debby stated that the school received notification that there are new requirements at the state level that require changes to a policy. We currently have an Electronic Devices Policy which hasn't been updated since we opened the Jr. High. Since that time the state has requested that we include what to do if the electronic devices were inappropriate use by other students. Debby stated that this policy is the umbrella board policy. The administrative policy which contains the details and procedures will be presented at the next community council meeting to be approved. Debby also added that if the board approves the Electronic Resources Policy it will replace the Electronic Devices Policy. **Jen Bazzano made a motion to rescind the Electronic Devices Policy. Motion passed unanimously. Jen Bazzano made a motion to approve the new Electronic Resources Policy. Motion passed unanimously.**

- ❖ *Discuss and Rescind the Electronic Devices Policy* – See above for discussion and motion.

- ❖ *Discuss Change in Food Services & Lunch Program* – Debby explained that after reviewing the budget, she has decided that she can save money by moving the lunch

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program in house. Currently the school gets their lunch from Davis School District. Debby gave a brief summary of the history of the current lunch program. Other schools that do their own lunch actually make a little bit of money. In order to do this, there are processes in place that need to be done. Schools that have a lunch program are required to have a Wellness Policy. Debby has been talking with other AW schools to gather information. She would like to add kitchen equipment to her large purchases at the May electronic board meeting. This policy is the over arching policy and the administration policy will be going to the community council. Debby briefly reviewed the Wellness Policy.

- ❖ *Discuss and Vote on the Wellness Policy* – There was no further discussion. **Jen Bazzano made a motion to approve the Wellness Policy. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ *Discuss Employee Benefits* – Debby explained that there are some upcoming decisions that need to be made for employee benefits. She briefly explained how the employee benefit stipend works. With the new health insurance requirements, all employees must pay for health insurance unless they are covered under someone else's plan. AW is recommending that the school require all employees to either have proof of insurance or purchase insurance in order to receive their stipend. Then AW can do an RFP for all of the schools that they work with to have a larger pool hoping that they can receive a better rate. The Spaniards who are on a J1 visa are covered under the Spanish government. This doesn't require a vote but it may be on the May board meeting.
- ❖ *Discuss Board Vacancies* – Jennifer stated that this year we will have two open vacancies this year for a six member board but she is proposing that we go back down to five board members which would make one board vacancy to fill. There was a discussion on when the board is available to interview. Dawn will send out a first draft posting for the position for the board to review and approve.
(NOTE: The school charter states: *At least three (3) members of the Board will be parents, grandparents, or guardians of children who attend NDPA. The President of the NDPA parent organization will also serve as a member of the Board.*)
- ❖ *Calendarizing Items* – Jennifer Bazzano
 - Electronic Board Meeting on May 14th changed to May 7th as a Board Meeting @7:00 p.m. Dawn will send out invites.
 - Schedule May Pre-board Meeting – April 22nd
 - Next Board Meeting – June 4th
 - 2014 UAPCS Conference @ Davis Conference Ctr. – June 9-10
 - ✓ Early Bird Deadline – May 1st
 - ✓ Monday Workshops (1:00-5:00) – \$50
 - ✓ Tuesday Only – \$100 (\$115 incl. Monday dinner/awards)
 - 2014 National Charter School Conference in Las Vegas (June 29-July 3)

There was no PUBLIC COMMENT.

7:13 PM – Jen Bazzano made a motion to ADJOURN. Motion passed unanimously.
(Duration 1:04:38)

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