



North Davis Preparatory Academy
ELECTRONIC BOARD MEETING MINUTES
Thursday, June 25, 2015

Anchor Location: K-4 Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Maggie Arave, Shay East, Rita Brock (9:19 a.m.)

Excused: Monte Poll

Others in Attendance: Dawn Kawaguchi, Debby Gomberg, Ryan Arrington, Ryan Robinson

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

Minutes

9:05 AM – CALL TO ORDER

- ❖ Welcome – Jennifer Bazzano

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ *Discuss and Vote on Final Amended 2014-2015 Budget* – Debby gave a brief explanation of the four columns on the general budget sheet which includes the budget, actual, previous budget and difference. Debby reminded the board that this budget can only be 5% off of what the financial statement (turned in by the auditors) reflects. Debby reviewed each line item differences – below are the highlights.
 - Local funding revenue – This was the first year the school has provided its own lunch. According to Loretta's numbers, she thought that there should be a small surplus but the budget was showing a deficit. Debby stated that it was discovered that the online lunch payments were being credited in the K-12 education budget instead of food service. This has been adjusted to reflect \$50,000 being moved to food service.
 - Salaries and bonuses – These changes are truing up teacher and staff salaries to reflect the actual plus accruing the summer payroll. Debby stated that there was a

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\$29,000 difference because she used some of the excess money from Trust Lands. Most of these changes are just moving money around to reflect the actual spending.

- Supplies – This is where the \$29,000 was moved to. Debby stated that with all of the new administration and new employees, there were a huge amount of supplies that were purchased now instead of later in August.
- Computer equipment – The projected amount for the computer equipment was just a guess. Debby stated that all of the computer equipment purchased for this year was bought with the surplus (carry over) from last year. Debby stated that the general budget will have a healthy surplus to carry over to next year for Ryan to use as discretionary.
- Restricted Budgets – Debby briefly reviewed each one of the restricted budgets including IDEA/SpEd, Title funds, Gifted & Talented, At-Risk students, K-3 reading, food service, Trust Lands, CTE/Comp. Guidance and Critical Language as well as the Spain trip and the prior years surplus. She stated that most of these areas should have little carry over from year to year.

Jennifer Bazzano made a motion to approve the final amended 2014-2015 budget.

The votes were as follows:

Jennifer Bazzano – Aye

Maggie Arave – Aye

Shay East – Aye

Rita Brock – Aye

Motion passed unanimously.

9:22 AM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.