



North Davis Preparatory Academy

Board Meeting Minutes

Wednesday, August 5, 2015

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Maggie Arave, Monte Poll, Necia Wiggins, Rita Brock (6:19 p.m.)

Others in Attendance: Kim Dohrer, Ryan Robinson, Dawn Kawaguchi

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school;
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas;
- We will make the Spanish language a key element of our school;
- We will make decisions that will keep NDPA financially stable and
- We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:09 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Jenn
- ❖ Board Constitution – Necia

There was no PUBLIC COMMENT.

REPORTS

❖ Administration

- *State of the School* – Ryan Robinson stated that this year's start up has been very smooth. Everyone surrounding him at the school and AW have been very supportive and helpful with his transition. Ryan updated the board on the lottery, new family orientation, clothing exchange and registration day. There was discussion on possibly changing the registration process. There was a brief discussion on student retention in the Jr. high. Ryan also updated the board on the staffing. There are just a few TA positions left to be filled. The academic team had their retreat and they are in the process of creating a compliment to the employee policy manual that they are calling the "NDPA Playbook". This "playbook" will include how the school handles things. The manual will be given to new teachers to help them understand the NDPA culture and institutional knowledge of how things have always been done which will

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

help acclimate them to the school. Ryan has been working on a new purchasing process with the teachers. Ryan updated the board on the summer projects.

❖ **POET** – Necia Wiggins

- Great retreat in June. We have a very good mix of new and returning parents. We have a very good roadmap for the year.
- Looking at possibly refreshing the carnival
- Enhanced the clothing exchange by adding a few extra days
- Getting ready for Back to School Night
- Working on getting all of the class captains
- Overall things going very well

Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

❖ Ratify New Hires – *Ryan briefly reviewed the new hires below.*

- Jill Gibson – 2nd Grade
- Maria Fresneda Pallares – 4th Grade
- Ammon Campbell – CTE
- Ty Harlan – Counselor
- Allie Adams – Library Aide
- Kristen Gramly – SpEd Asst.
- Stephanie Clark – SpEd Asst.

❖ Approve June 3, 2015 Board Meeting Minutes

❖ Approve June 3, 2015 Closed Board Meeting Affidavit

❖ Approve June 25, 2015 Electronic Board Meeting Minutes

OTHER BUSINESS ITEMS (Items for Discussion Only)

❖ Calendaring Items – Jennifer Bazzano

- Next Board Meeting – October 7th

6:46 PM – Jennifer Bazzano made a motion to move into a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). The votes were as follows:

Monte Poll – Aye

Necia Wiggins – Aye

Rita Brock – Aye

Jenn Bazzano – Aye

Maggie Arave – Aye

Motion passed unanimously.

6:51 PM – Jennifer Bazzano made a motion to exit the CLOSED SESSION and ADJOURN.

The votes were as follows:

Jenn Bazzano – Aye

Maggie Arave – Aye

Monte Poll – Aye

Necia Wiggins – Aye

Rita Brock – Aye

Motion passed unanimously.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.