



North Davis Preparatory Academy Board Meeting Minutes Wednesday, February 3, 2016

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

In Attendance: Jennifer Bazzano, Maggie Arave, Necia Wiggins, Monte Poll, Rita Brock

Others in Attendance: Ryan Robinson, Dawn Kawaguchi, Kim Dohrer, Ryan Arrington, Trent Brown

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:10 PM – INTRODUCTORY ITEMS

- ❖ Welcome and Introductions – Jennifer Bazzano
- ❖ Pledge of Allegiance
- ❖ Vision – Rita
- ❖ Board Constitution – Monte

There was no PUBLIC COMMENT.

REPORTS

❖ **Academica West**

- Review 2015-2016 Budget as of December 31, 2015 – Ryan Arrington reviewed the budget as of December 31st. This budget is the halfway mark. He stated that there are some monies in the general budget that needs to be reclassified to the food service budget. There was a discussion on the salaries and benefits line item. Jenn pointed out that the board monies for the Spain budget haven't been moved over yet. She recommends that it be done at the beginning of the year.
- Review Financial Statement 2015 – Ryan Arrington reviewed the financial statement for fiscal year 2014-15. It was a clean audit. There was an increase in

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the cash on hand. Opinions on internal controls and state compliance. The board thanked AW for keeping the school in line.

- Ryan Arrington was excused at 6:24 p.m.

❖ **Administration**

- State of the School – Ryan Robinson reported on the various aspects of the school vision. He gave evidence in the following areas.
 - ✓ Love of Learning – If students didn't love learning then they wouldn't be participating in the many after school & weekend activities NDPA provides. EVIDENCE: POET provides many opportunities for our students by funding many after school programs. This year we started a Science Olympiad team that meets on Saturdays. The annual musical spends many hours practicing after school and on weekends with 60 kids.
 - ✓ High Academic Achievement – This year we hired Kim Johnson to work with teachers to identify students who are “getting it”. This is done school wide. She pulls out these students to give them enhanced learning and advanced academic outside of the classroom.
 - ✓ High Bi-literate Proficiency – The state DLI program that we have adopted is phenomenal. Next year it will expand to the 5th grade. The school also spends resources on helping teachers to acquire their green card since their H1B visas are expiring.

❖ **POET** – Necia Wiggins

- The Open House was very successful for families who want to get into the school.
- Next week is “Show Your Love for Art”. We have built in some new incentives if we hit certain benchmarks.
- We will be starting a school store in lieu of the Scholastic Book Fair. Some of the items for sale will be primarily school logoed items including car decals, lanyards, water bottles, cinch bags, pencils and other trinket items. Kids will be able to purchase items with box tops. We are planning for the future to have some kind of generic school shirt.
- Coming up: Vice Presidential election for POET
- There was a discussion on the POET surplus possible expenditures.

Jennifer Bazzano made a motion to approve the CONSENT ITEMS. Motion passed unanimously.

❖ Ratify New Hires

- Kim Johnson – Advanced Academic Specialist
- Eliana Lyman – Recess Monitor

❖ Approve December 2, 2015 Board Meeting Minutes

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- ❖ Discuss and Vote on 2016-2017 School Calendar – Ryan Robinson reviewed the 2016-2017 school calendar. It was very similar to this year and we also looked at Davis School District's calendar. There was discussion on other Christmas break possibilities. There was a discussion on the Legislative days and Comp days. **Jennifer Bazzano made a motion to approve the 2016-2017 School Calendar. Motion passed unanimously.**

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- ❖ Discuss and Vote on 2016-2017 School Fees – Ryan Robinson reviewed the 2016-2017 school fees. The Spanish Art fee was removed. There was a discussion on the optional tap shoe fee. **Jennifer Bazzano made a motion to approve the 2016-2017 School Fee Schedule removing the fee for Spanish Art. Motion passed unanimously.**
- ❖ Discuss and Vote on Electronic Meetings Policy – Ryan Robinson reviewed the amended Electronic Meetings Policy. **Jennifer Bazzano made a motion to approve the revised Electronic Meetings Policy. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- ❖ **Calendaring Items – Jennifer Bazzano**
 - Electronic Board Meeting – Rescheduled to March 7th – Now canceled because the School LAND Trust deadline was moved to May 1st.
 - Next Board Meeting – April 6th
 - Schedule an actual meeting for May 4th

The CLOSED SESSION was not needed.

7:29 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.
(Duration 1:19:22)

February Action Items:

1. Get turf bid for elementary field – **Trent/Kirk**