



North Davis Preparatory Academy  
**BOARD MEETING MINUTES**  
Wednesday, March 28, 2012

**Location:** 5-9 Library, 1591W. Hill Field Rd., Layton, UT 84041

**In Attendance:** Kristin Elinkowski, Linda Larsen, Kathy Thornburg, Trent Brown (AW), Debby Gomberg (Principal), Jennifer Bazzano, Dawn Kawaguchi (AW), Brad Taylor (AW), Alexis Sacco (9<sup>th</sup> Grade Rep), Kim Valeika, Ryan Arrington (AW) and Deanna Billings (6:14 p.m. POET Co-Chair)

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

PURPOSE:

To instill in our students a love of learning through enjoyable learning experiences, a progressive educational program in core subjects and a bi-literate curriculum, all in a environment of respect, parental involvement, and a strong sense of community.

## **BOARD MEETING MINUTES**

### **6:03 PM - INTRODUCTORY ITEMS**

- ❖ Welcome and Introductions – Kristin Elinkowski
- ❖ Pledge of Allegiance – Kristin Elinkowski
- ❖ Vision by Kim Valeika

### **REPORTS**

- ❖ **Student Report** – Alexis Sacco (*Vice President*) filling in for Avery Winter
  - (25) 9<sup>th</sup> graders just returned from Spain
  - We are preparing for BYU Spanish competition
  - Alexis' favorite thing about Spain was the culture. This was her second year going. We had a very large group this year but we all behaved. This year the chaperones really made time for the things we didn't get to see last year. We really connected with the chaperones and had a lot of fun with them. It was hard to say goodbye to Antonio Allercon and Beá Segura.

6:08 p.m. Alexis was excused at this time.

- ❖ **Academica West**

- Review 2011-2012 Budget as of March 15, 2012 – Ryan met with Jennifer prior to the board meeting to go over the budget. Ryan briefly reviewed the budget. He wanted to point out the budget balance is showing a large surplus. Many draw downs have been done and some will be done next week. Art grant does not have any expenses reported because Ryan is meeting with Chantal so that he can capture what is going on there. Ryan is also meeting with Kim to finalize the Spain budget. Ryan reported that there were no overall concerns with the budget. There was a brief discussion on the MoE as well as the changes in this year's legislative session.

6:18 p.m. Ryan was excused at this time.

- ❖ **Principal Report** – Debby Gomberg

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- Update on Accreditation Visit – The dusts has settled from accreditation and all is back to normal. Debby gave her thoughts on the accreditation process. We got the highest rating possible and they were very impressed with our school. We were given some recommendations that we must show improvement on during your next visit.
- ❖ **POET Report** – Kim Valeika
  - Art Auction was amazing. We should have cleared a little over \$15,000. We were gauging this year on whether or not we were going to continue the auction. We had many new families and this was the biggest attendance ever.
  - Field Day is our next big “thing” to tackle
  - Yearbook is always a big day too
  - Planning on a big “Thank You” for our 30 plus volunteer hour families which will be an invite only which will most likely be Classic Skating
  - Spring Fling was cut this year
  - Deanna Billings is the new POET Chair
- ❖ **Board Report**
  - Discuss Board Vacancies – Kristin reported that there are no vacancies this year. Kristin has decided to renew her term. We will ratify all board members in June.
- ❖ **Academica West** (continued)
  - Trent mentioned that he has been meeting with Kim and Mariam on the 5-10 year maintenance plan. They have been working on this and using this as way to develop that process for all AW schools. There was a brief discussion on the mosaic pillars as well as the shield that should be put up during Spring Break.

**Kristin Elinkowski made a motion to approve the CONSENT ITEMS. Motion passed unanimously.**

- ❖ Accept 2011-2012 Budget as of March 15, 2012
- ❖ Approve February 1, 2012 Board Meeting Minutes
- ❖ Approve 2012-2013 School Fee Schedule

**BUSINESS ITEMS (To Be Voted Upon During Board Meeting)**

- ❖ Vote on Coldwater Creek Parking Lot Lease – Kristin stated that Coldwater Creek wants to renegotiate the parking lot lease. Debby reported that they have met with representatives with Coldwater Creek. We have been leasing the one half of the parking lot for \$500 per year but that is when there weren’t as many homes. We would like to sign a new contract with them for both parking lots for \$1,500 a year for ten years. This will require board approval. **Kristin Elinkowski made a motion to approve the Coldwater Creek parking lot lease. Motion passed unanimously.**
- ❖ Vote on Wasatch Sun solar panels purchase for \$14,586 – Debby explained that part of the Wasatch Sun grant was to write for an energy reimbursement from Rocky Mtn Power. We have received that reimbursement and we now have to turn around and pay Wasatch Sun. We will have about a \$3,000 overall energy savings per year. This is funded through the Blue Sky program so if you haven’t started donating please start. It’s a \$1.98 per month. We have had a ribbon cutting in which Kim represented the board. **Kristin Elinkowski made a motion to approve the Wasatch Sun solar panels as presented by Debby. Motion passed unanimously.**
- ❖ Vote on School Land Trust Plan – Debby explained that every year we get Trust lands money. She briefly reported what they are going to purchase. There were many different ideas from community council how to support our vision and make improvements. The committee wanted Debby to ask the teachers what they wanted. The teachers wanted more computers and use of Utah Writes. We are writing for an additional computer lab and licenses for Utah Writes curriculum. **Kristin Elinkowski made a motion to approve the School Land Trust plan. Motion passed unanimously.**

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**6:55 PM – OTHER BUSINESS ITEMS (Items for Discussion Only)**

- ❖ **Calendaring Items – Kristin Elinkowski**
  - Next Board Meeting – June 6, 2012
  - UAPCS Conference – June 12-13 (*South Town Conference Center*)
    - ✓ Plan on board attendance by Jennifer, Kathy and Deanna
    - ✓ Debby will give list to Emily as soon as she finds what Kim and Mariam are doing
  - Set Summer Retreat Date
    - ✓ Review board goals
    - ✓ Reset new board goals for the upcoming year
    - ✓ Process in place for principal and management company
    - ✓ NDPA Training which is “Our” board training
    - ✓ Talking about retreat for our August Meeting. Kristin would like to change the board meeting date to August 8<sup>th</sup>.
    - ✓ There was a brief discussion on goals and the stress it is causing

**There was no PUBLIC COMMENT.**

**6:56 PM – Kristin Elinkowski made a motion to ADJOURN. Motion passed unanimously.**

*(Duration 53:27)*