

MINUTES

Call to order

INTRODUCTORY ITEMS

1. Welcome and Introduction--Rebecca Farraway

CONSENT ITEMS

1. Review of July 29, 2004 Workshop Meeting Minutes

BUSINESS ITEMS

1. Parent Handbook—Mozelle
Distributed copies.
2. Staff meeting – Mozelle
To be held Tuesdays.
3. Progress Reports – Mozelle
To be sent home Wednesdays.
4. Board Meeting
To be held every 1st Wednesday of the month @ 7pm.
5. Board Responsibilities
Rebecca is Board President and will oversee Community . Sheldon is Vice President and will oversee Public Relations. Mornie is Secretary/Treasurer and will oversee registration. Shauna is the Chairman of the Parent Organization Executive Committee. Deb Tanzi is resigning from the Board of Directors. This Board constitutes the NDPA Community Council. Mozelle will look into USB trainings as an option for our Board.
6. Purpose Statement (as written at the bottom of the Parent Handbook)
Sheldon motioned to approve it. Shauna seconded. Motion carried unanimously.
7. Daycare
Mornie motioned not to pursue day care options at this time. Sheldon seconded. Motion carried unanimously.
8. Janitor
Academica has arranged an on-call service.
9. School Calendar
Sheldon motioned we allow the administration to design and implement. Rebecca seconded. Motion carried unanimously.
10. School Lunch
Rebecca motioned to let Academica decide all school lunch issues. Shauna seconded. Motion carried unanimously.
11. Kinder assessments
Training will be held August 5th @ 7pm. Assessments will take place Aug. 17th-19th & 23rd from 8:30-11:30am, with one evening from 5-7pm.
12. Academic Training
Academic training to be held August 16th Erin Holmes would like to attend.

ADJOURN

ACTION ITEMS

1. Rebecca & Mornie will draft a welcome letter to parents from the Board of Directors.
2. Shauna will contact Michelle Bippes regarding the Pick-up/Drop-off procedure for approval by August 11th

3. Sheldon will contact Chamber of Commerce for possible 1 year trial membership.
4. Shauna will have Parent Organization will establish an emergency phone tree.
5. Shauna will arrange for 7-8 parents to help in the office.
6. Mozelle will look into USB trainings as an option for our board.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Emily Coon at 801-444-WEST, giving at least three working days notice.