

MINUTES

Call to order

Welcome and Introduction--Rebecca Farraway

BUSINESS ITEMS

1. P.E. Program (Mozelle Prestridge) Kim Lovell has compiled curriculum and list of needed items for PE totaling \$1700. The Board will vote on this purchase and respond to Mozelle "in short order."
2. Early Out (Mozelle Prestridge) Mozelle is requesting Wednesday early out to begin on Nov. 3rd. The board will bring this to a vote in board meeting.
3. Maturation Program (Rebecca Farraway) Some discussion around using Planned Parenthood to teach maturation. It can be reviewed and approved in our next workshop.
4. Spanish Buddies (Rebecca Farraway) Clearfield High is interested in establishing a Spanish mentor program with us. Rebecca and Mozelle will meet with Clearfield High to discuss the mentor program. Jed will contact Layton High School with the possibility of setting up a mentor program with them.
5. Newsletter (Shauna)
 - To be sent out October 5th
 - Everything is to be translated
 - Mornie will assist Oscar Aguayo in translating the Newsletter.
6. Hiring/Firing of Personnel - Included in Employee Grievance Policy
7. Kinder Snack purchasing - Mozelle will have TA's take charge of it.
8. Contact List for Board of Directors
 - Academica will compile this list.
 - List to include Board of Directors, Administration, and POEC information
9. Registration - Jenny Carlson has 26 students in her class. Mrs. Heer has difficulty keeping her class full. Mozelle will give Mrs. Heer a case study test prior to giving her the Special Ed position. Jed will begin looking for another 3rd grade teacher, preferably Spanish-speaking.
10. Contact person for Mozelle - Mozelle is to be contacted concerning board matters solely by Rebecca
11. October Training - Susan Mulkey will train teachers in classroom management. Training is October 6th & 7th from 3:30-8pm, with 11 follow-up days for teacher observation and feedback. Academica has gifted this training to NDPA but asked that the board apply the \$4000 teacher development grant funds towards this cost. The board will discuss this and respond at a later date.
12. Teacher Remediation - Mozelle will provide board with a copy of the Teacher Handbook where due process is outlined. Mozelle will provide copies of the Intervention list given to the 8 teachers with an individual feedback note written at the top for each. Each teacher received coaching and feedback prior to this intervention and failed to rectify the problem.
13. Spanish Immersion - Mozelle will implement 50/50 immersion split in Kindergarten by Monday, October 11, 2004. On Monday, October 4, 2004, Mozelle will ask the 1st grade teachers to formulate a plan for implementing an eventual 50/50 immersion split in 1st grade and present it to the board in the next Board of Directors Workshop.

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ACTION ITEMS

Rebecca and Mozelle will meet with Clearfield High to discuss the mentor program.
Jed will contact Layton High School with the possibility of setting up a mentor program with them.
Mornie will assist Oscar Aguayo in translating the Newsletter.
Mozelle will have the Kinder TA's take charge of purchasing the snack.
Mozelle will give Mrs. Heer a case study test prior to giving her the Special Ed position.
Jed will begin looking for another 3rd grade teacher, preferably Spanish speaking.
Board will consider Academica's request to apply the teacher development funds to Susan
Mulkey's training and get back with Jed.
Mozelle will provide board with a copy of the Teacher Handbook
Mozelle will provide copies of each Intervention to the Board
Mozelle will implement 50/50 immersion split in Kindergarten by October 11, 2004.
Mozelle will contact 1st grade teachers on Monday, October 4, 2004 to begin planning for 50/50
immersion and present the plan in the November Board Workshop.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Emily Coon at 801-444-WEST, giving at least three working days notice.