

North Davis Preparatory Academy
ELECTRONIC BOARD MEETING MINUTES
Wednesday, June 27, 2018

Anchor Location: K-4 Library, 1765 W. Hill Field Rd., Layton, UT 84041

***This meeting will take place via conference call. To participate in the meeting please contact dawn@academicawest.com*



In Attendance: Jennifer Bazzano, Monte Poll, Maggie Arave, Rita Brock, Dale Pfister

Others in Attendance: Ryan Robinson, Dawn Kawaguchi, Cole Arnold, Trent Brown

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

Minutes

9:03 AM – CALL TO ORDER

- ❖ Welcome – Jennifer Bazzano

BUSINESS ITEMS (To be Voted Upon During Board Meeting)

- ❖ *Discuss and Vote on Final Amended 2017-2018 Budget* – Cole Arnold reviewed the 2017-2018 statement of financial position, forecast and the final amended budget. Cole stated that he has been adjusting the numbers with Ryan until the last possible moment to see what projects (invoices) were going to be billed by the end of the week because the final budget must be within 5% of the actual to be in compliance with USBE. **Jennifer Bazzano made a motion to approve the final amended 2017-2018 budget. The votes were as follows:**

Jennifer Bazzano – Aye
Monte Poll – Aye
Maggie Arave – Aye
Rita Brock – Aye

Dale Pfister – Aye

Motion passed unanimously.

- ❖ *Discuss and Vote on PTIF Resolution* – Cole Arnold said that the State has implemented a separate system to access the user management as another internal control. There is access to transfer between accounts currently in place. They are Ryan Smith and Josh Spilker at AW. This resolution authorizes individuals to manage the users. Cole is recommending Maggie as the financial coordinator along with Brad Taylor and himself from AW. **Jennifer Bazzano made a motion to approve PTIF Resolution with Maggie Arave, Brad Taylor, and Cole Arnold serving as its “Authorized Individuals.” The votes were as follows:**

Jennifer Bazzano – Aye

Monte Poll – Aye

Maggie Arave – Aye

Rita Brock – Aye

Dale Pfister – Aye

Motion passed unanimously.

- ❖ *Discuss and Vote on Jr. High Painting not to exceed \$35,000* – Ryan Robinson stated that the Jr. high carpet project was approved for \$200,000. As they were taking out the old carpet, the four-inch strip was ripping off the wallpaper and needed to be replaced. Another item that logically needed to be done with this project was to repaint the lockers and door jams. The painting is a separate project and over the purchasing threshold so it requires board approval. Ryan stated that by adding the wallpaper and painting, it did not exceed the budgeted cost of the entire carpet project of \$200,000. **Jennifer Bazzano made a motion to approve Josef Ramirez Painting, LLC for the painting of the Jr. high not to exceed \$35,000. The votes were as follows:**

Jennifer Bazzano – Aye

Monte Poll – Aye

Maggie Arave – Aye

Rita Brock – Aye

Dale Pfister – Aye

Motion passed unanimously.

9:14 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.