

**North Davis Preparatory Academy**  
***ELECTRONIC BOARD MEETING MINUTES***  
**Thursday, September 20, 2018**



**Anchor Location:** K-4 Library, 1765 W. Hill Field Rd., Layton, UT 84041

*\*\*All board members will be participating via conference call but may be at the anchor location. To participate in the meeting please go to the anchor location listed above.*

**In Attendance:** Jennifer Bazzano, Monte Poll, Maggie Arave, Dale Pfister

**Excused:** Rita Brock

**Others in Attendance:** Dawn Kawaguchi, Ryan Robinson, Trent Brown, Cole Arnold, Ammon Campbell

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

## **Minutes**

---

**9:02 AM – CALL TO ORDER**

- ❖ Welcome – Jennifer Bazzano

**BUSINESS ITEMS (To be Voted Upon During Board Meeting)**

- ❖ Discuss and Vote on Early Literacy Plan – Ryan Robinson reviewed the Early Literacy Plan that is required for the K-3 Reading which used to be included in the UCA. The plan includes duration and frequency for core instruction, assessments and interventions, tiered interventions, professional learning opportunities, and goals. **Jennifer Bazzano made a motion to approve the Early Literacy Plan as presented. The votes were as follows:**

**Jennifer Bazzano – Aye**

**Monte Poll – Aye**

**Maggie Arave – Aye**

**Dale Pfister – Aye**

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

**Motion passed unanimously.**

- ❖ *Discuss and Vote on Science in Action Travel Expense not to exceed \$31,150* – Ryan Robinson reviewed the travel cost for the Science in Action trip. The school will be taking seven students again. Ammon added that there are a couple more employees going this year to learn the ins and outs of the program since the school would like to continue this if Jose Manual leaves our school. **Jennifer Bazzano made a motion to approve the Science in Action travel expense not to exceed \$31,150. The votes were as follows:**

**Jennifer Bazzano – Aye**

**Monte Poll – Aye**

**Maggie Arave – Aye**

**Dale Pfister – Aye**

**Motion passed unanimously.**

#### **OTHER BUSINESS ITEMS**

- ❖ Next Board Meeting – October 3<sup>rd</sup>

**9:14 PM – Jennifer Bazzano made a motion to ADJOURN. Motion passed unanimously.**