

North Davis Preparatory Academy

Board Meeting Minutes

Wednesday, November 6, 2019

Location: Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041



NOTE: It is possible that the NDPA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Monte Poll, Rita Brock, Dale Pfister, Maggie Arave

Excused: Shone Eckert

Others in Attendance: Cole Arnold, Ryan Robinson, Dawn Kawaguchi, Trent Brown

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

MINUTES

6:02 PM – INTRODUCTORY ITEMS

- Welcome and Introductions – Monte Poll
- Pledge of Allegiance – Trent
- School Vision – Ryan Robinson

6:04 PM – Monte Poll made a motion to enter into a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) in the elementary library. The votes were as follows:

Monte Poll – Aye

Rita Brock – Aye

Dale Pfister – Aye

Maggie Arave – Aye

Motion passed unanimously.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

7:41 PM – Monte Poll made a motion to exit the CLOSED SESSION. Motion passed unanimously.

BUSINESS ITEMS (To Be Voted Upon During Board Meeting)

- *Discuss and Vote to Appoint Board Member(s)* – Monte Poll stated that the board has collectively made a decision to appoint Clint Heiner. There was a brief discussion on the duration of his term. **Monte Poll made a motion to appoint Clint Heiner to the NDPA Board of Directors for a term starting immediately through June 2023. Motion passed unanimously.**
- *Discuss and Vote on 401(k) School Contribution* – Ryan Robinson stated that he and Cole have been looking at ways to increase the benefit package for the teachers. In an effort to compete with the districts, Ryan would like to offer a 401k match to help increase the benefit package. If approved plan would go into place on January 1st. Trent added that there will not be any extra fees incurred to the school making this change. There was a discussion on how this will help the school. **Monte Poll made a motion to approve 3% match to the 401(k) plan with a 2-year cliff vesting schedule. Motion passed unanimously.**

OTHER BUSINESS ITEMS (Items for Discussion Only)

- **Calendaring Items – Monte Poll**
 - Next Board Meeting – December 4th @ 4:30 p.m.
 - ✓ Holiday Social @ 6 p.m.
 - National Charter School Convention – June 21-24 in Orlando
 - Upcoming Charter Comprehensive Review

7:56 PM – Monte Poll made a motion to ADJOURN. Motion passed unanimously.

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