

# North Davis Preparatory Academy Electronic Board Meeting Minutes Wednesday, September 1, 2021

**Anchor Location:** Elementary Library, 1765 W. Hill Field Rd., Layton, UT 84041

**In Attendance:** Monte Poll, Maggie Arave, Clint Heiner, Rita Brock

**Excused:** Dale Pfister

**Others in Attendance:** Dawn Kawaguchi, Trent Brown, Janey Stoddard, Cole Arnold, Ryan Robinson



## VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

## BOARD CONSTITUTION:

- ★ We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- ★ We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- ★ We will make the Spanish language a key element of our school.
- ★ We will make decisions that will keep NDPA financially stable.
- ★ We will review our Charter before making any dramatic changes to school policy.

## MINUTES

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### **10:33 AM – INTRODUCTORY ITEMS**

- Welcome and Introductions – Monte Poll

### **CONSENT ITEMS**

- August 4, 2021 Board Meeting Minutes – There was no further discussion. **Monte Poll made a motion to approve the consent items. The roll call votes were as follows:**
  - Monte Poll – Aye**
  - Maggie Arave – Aye**
  - Clint Heiner – Aye**
  - Rita Brock – Aye****Motion passed unanimously.**

### **BUSINESS ITEMS (To Be Voted Upon During Board Meeting)**

- ESSER III Application – Ryan Robinson reviewed the ESSER III application for NDPA which included restrictions, allocations, a sustainability, and reporting requirements. **Monte Poll made a motion to approve NDPA's application for the ESSER III funds. The roll call votes were as follows:**

**Monte Poll – Aye**  
**Maggie Arave – Aye**  
**Rita Brock – Aye**  
**Clint Heiner – Aye**

**Motion passed unanimously.**

- Amended 401k Plan – Ryan Robinson explained how changing to an immediate vesting schedule with a 60-day waiting period would help with recruiting. There was a discussion on the wait period and sustainability. **Monte Poll made a motion to approve 3% match to the 401(k) plan with immediate vesting schedule and allow the board president to sign on behalf of the school. The roll call votes were as follows:**

**Monte Poll – Aye**  
**Maggie Arave – Aye**  
**Clint Heiner – Aye**  
**Rita Brock – Aye**

**Motion passed unanimously.**

#### **OTHER BUSINESS ITEMS (Items for Discussion Only)**

- Calendarizing Items – Monte Poll

- Schedule an Electronic Board Meeting for LEA-Specific Licenses – September 22<sup>nd</sup> @ 9 a.m.
- Next PreBoard Meeting – September 21<sup>st</sup> @ 1 p.m.
- Next Meeting – October 6<sup>th</sup>
- NCSC22 Washington DC June 19-22

*Ryan Robinson stated that due to the changes in EU travel restrictions this week, the Spain trip may not be an option for the third year in a row. He will be emailing out ideas for other options to the board this week.*

**11:05 AM – Monte Poll made a motion to ADJOURN. The roll call votes were as follows:**

**Monte Poll – Aye**  
**Maggie Arave – Aye**  
**Rita Brock – Aye**  
**Clint Heiner – Aye**

**Motion passed unanimously.**